



Ruj : KKM.500/3/4/9 Jld.35(18)
Tarikh : 6 Disember 2023

Semua Pengarah Kesihatan Negeri
Jabatan Kesihatan Negeri
Kementerian Kesihatan Malaysia

YBhg. Datuk/ Dato'/ Dr./ Tuan/ Puan,

**HEBAHAN PELAWAAN PENAJAAN JICA KNOWLEDGE CO-CREATION PROGRAM
FOR LONG TERM PARTICIPANTS - HUMAN RESOURCES DEVELOPMENT FOR
ENERGY SECTOR**

Dengan segala hormatnya saya merujuk kepada perkara di atas.

2. Untuk makluman YBhg. Datuk/ Dato'/ Dr./ Tuan/ Puan, Japan International Cooperation Agency (JICA) telah membuka permohonan biasiswa di bawah **JICA Knowledge Co-Creation Program for Long Term Participants – Human Resources Development For Energy Sector** kepada pegawai kumpulan Pengurusan dan Profesional (P&P) untuk mengikuti pengajian Sarjana dan Doktor Falsafah (Ph.D) di Jepun seperti berikut:

- (i) Energy Transition Policy Doctoral Degree by GRIPS;
- (ii) Economic Analysis of Transition Model Master Program by APU; dan
- (iii) Business Administration of Power Utility Master Program by IUJ

3. Sehubungan itu, pihak YBhg. Datuk/ Dato'/ Dr./ Tuan/ Puan dipelawa untuk mengemukakan pencalonan daripada pegawai kumpulan Pengurusan dan Profesional (P&P) yang bersesuaian dan memenuhi syarat seperti yang ditetapkan. Walau bagaimanapun, pemilihan akhir peserta yang menyertai program ini adalah tertakluk kepada saringan lanjut oleh JPA dan pihak penganjur. Maklumat lanjut adalah sebagaimana lampiran yang dilampirkan serta melalui portal bmipenajaan.jpa.gov.my.

4. Pegawai yang berminat dan berkelayakan dikehendaki melengkapkan borang permohonan secara atas talian melalui pautan bmipenajaan.jpa.gov.my bermula **29 November hingga 15 Disember 2023**. Borang permohonan yang telah lengkap diisi hendaklah dimuat turun, dicetak dan ditandatangani oleh pegawai sebelum dikemukakan kepada Ketua Jabatan masing-masing untuk pengesahan dan perakuan khususnya berkaitan maklumat perkhidmatan pegawai. Pegawai bertanggungjawab untuk memastikan



semua maklumat yang diberikan adalah betul dan lengkap dan mematuhi syarat-syarat yang ditetapkan seperti di dalam surat hebahan ini.

5. Ketua Jabatan adalah dinasihatkan supaya membuat semakan dengan teliti dan memberi sepenuh perhatian kepada syarat-syarat yang ditetapkan. Sehubungan itu, adalah menjadi tanggungjawab Ketua Jabatan untuk memperakukan pegawai-pegawai yang sesuai serta memenuhi syarat-syarat yang ditetapkan sahaja. Ketua Jabatan adalah dinasihatkan supaya membuat semakan ke atas buku perkhidmatan pegawai sebelum pengesahan dan perakuan untuk memastikan ketepatan maklumat perkhidmatan pegawai yang diperlukan.

6. Sehubungan itu, permohonan perlu **diterima oleh pihak BPL KKM sebelum atau pada 15 Disember 2023 (Jumaat)** dan dikemukakan terus kepada alamat di bawah:

Unit Latihan Dalam Perkhidmatan 1 (Program Kepakaran 2)
Cawangan Operasi Latihan
Bahagian Pengurusan Latihan, KKM
Aras 6, Menara Prisma, No 26, Persiaran Perdana, Presint 3
62675 PUTRAJAYA
(u.p.: Puan Nur Irmawarni binti Mohamad)

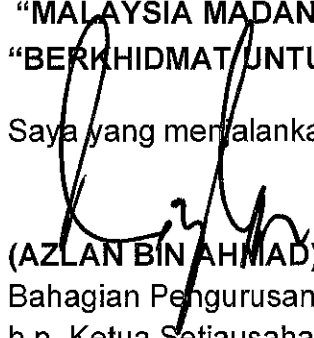
7. Setiap permohonan yang dikemukakan perlu mematuhi tarikh tutup yang ditetapkan oleh pihak Kementerian Kesihatan Malaysia seperti di atas dan perincian maklumat adalah seperti di **Lampiran 1**. Sebarang pertanyaan lanjut berhubung permohonan ini boleh emelkan ke **kepakaran2@moh.gov.my**. **Permohonan yang lewat diterima tidak akan dipertimbangkan.**

8. Kerjasama YBhg. Datuk/ Dato'/ Dr./ Tuan/ Puan adalah dipohon untuk memaklumkan tawaran ini kepada semua pegawai yang berminat dan berkelayakkan di Jabatan YBhg. Datuk/ Dato'/ Dr./ Tuan/ Puan.


Sekian, terima kasih.

"MALAYSIA MADANI"
"BERKHIDMAT UNTUK NEGARA"

Saya yang menjalankan amanah,


(AZLAN BIN AHMAD)
Bahagian Pengurusan Latihan
b.p. Ketua Setiausaha
Kementerian Kesihatan Malaysia

s.k.

1. Ketua Setiausaha
Kementerian Kesihatan Malaysia
2. Ketua Pengarah Kesihatan
Kementerian Kesihatan Malaysia
3. Timbalan Ketua Setiausaha (Kewangan) 
Kementerian Kesihatan Malaysia
4. Timbalan Ketua Setiausaha (Pengurusan)
Kementerian Kesihatan Malaysia
5. Timbalan Ketua Pengarah Kesihatan (Kesihatan Awam)
Kementerian Kesihatan Malaysia
6. Timbalan Ketua Pengarah Kesihatan (Sokongan & Teknikal)
Kementerian Kesihatan Malaysia

SENARAI EDARAN
IBU PEJABAT KEMENTERIAN KESIHATAN MALAYSIA (IPKKM)

1. Pengarah Kanan
Bahagian Kesihatan Pergigian
Kementerian Kesihatan Malaysia
2. Pengarah Kanan
Bahagian Perkhidmatan Farmasi
Kementerian Kesihatan Malaysia
3. Pengarah Kanan
Bahagian Keselamatan dan Kualiti Makanan
Kementerian Kesihatan Malaysia
4. Setiausaha Bahagian Kanan
Bahagian Pembangunan
Kementerian Kesihatan Malaysia
5. Setiausaha Bahagian
Bahagian Sumber Manusia
Kementerian Kesihatan Malaysia
6. Setiausaha Bahagian
Bahagian Pengurusan Maklumat
Kementerian Kesihatan Malaysia
7. Setiausaha Bahagian
Bahagian Dasar dan Hubungan Antarabangsa
Kementerian Kesihatan Malaysia
8. Setiausaha Bahagian
Bahagian Pengurusan Latihan
Kementerian Kesihatan Malaysia
9. Setiausaha Bahagian
Bahagian Pembangunan Kompetensi
Kementerian Kesihatan Malaysia

10. Setiausaha Bahagian
Bahagian Khidmat Pengurusan
Kementerian Kesihatan Malaysia
11. Setiausaha Bahagian
Bahagian Kewangan
Kementerian Kesihatan Malaysia
12. Setiausaha Bahagian
Bahagian Perolehan & Pensewataan
Kementerian Kesihatan Malaysia
13. Setiausaha Bahagian
Bahagian Akaun
Kementerian Kesihatan Malaysia
14. Setiausaha Bahagian
Bahagian Sains Kesihatan Bersekutu
Kementerian Kesihatan Malaysia
15. Pengarah
Bahagian Kejururawatan
Kementerian Kesihatan Malaysia
16. Penasihat Undang-Undang
Pejabat Penasihat Undang-Undang
Kementerian Kesihatan Malaysia
17. Ketua Audit Dalam
Cawangan Audit Dalam
Kementerian Kesihatan Malaysia
18. Ketua Unit
Unit Komunikasi Koporat
Kementerian Kesihatan Malaysia

SENARAI EDARAN
JABATAN KESIHATAN NEGERI

1. Pengarah Kesihatan Negeri Johor
Jabatan Kesihatan Negeri Johor
Tingkat 3 & 4 Blok B, Wisma Persekutuan
Jalan Air Molek, 80590 Johor Bahru
Johor

2. Pengarah Kesihatan Negeri Kedah
Jabatan Kesihatan Negeri Kedah
Simpang Kuala, Jalan Kuala Kedah
05400 Alor Setar

3. Pengarah Kesihatan Negeri Kelantan
Jabatan Kesihatan Negeri Kelantan
Tingkat 5, Wisma Persekutuan
15590 Kota Baharu
Kelantan

4. Pengarah Kesihatan Negeri Melaka
Jabatan Kesihatan Negeri Melaka
Tingkat 3, 4, dan 5, Wisma Persekutuan
Jalan Business City, Bandar MITC
75450 Ayer Keroh, Melaka

5. Pengarah Kesihatan Negeri Pahang
Jabatan Kesihatan Negeri Pahang
Jalan IM 4, Bandar Indera Mahkota
25582 Kuantan
Pahang

6. Pengarah Kesihatan Negeri Perak
Jabatan Kesihatan Negeri Perak
Jalan Panglima Bukit Gantang Wahab
30590 Ipoh
Perak

7. Pejabat Kesihatan Negeri Perlis
Jabatan Kesihatan Negeri Perlis
Jalan Raja Syed Alwi
01000 Kangar
Perlis

8. Pengarah Kesihatan Negeri Pulau Pinang
Jabatan Kesihatan Negeri Pulau Pinang (Bahagian Pengurusan)
Tingkat 7, Bangunan MARA, No. 33
Jalan Pangkalan Weld
10300 Pulau Pinang

9. Pengarah Kesihatan Negeri Sabah
Jabatan Kesihatan Negeri Sabah
Tingkat 3, Rumah Persekutuan, Jalan Mat Salleh
88590 Kota Kinabalu, Sabah

10. Pengarah Kesihatan Negeri Sarawak
Jabatan Kesihatan Negeri Sarawak
Jalan Diplomatik, Off Jalan Bako
93050 Kuching, Sarawak

11. Pengarah Kesihatan Negeri Selangor
Jabatan Kesihatan Negeri Selangor
Tingkat 9, 10, 11 & 17, No. 1, Wisma Sunway
Jalan Tengku Ampuan Zabedah C 9/C Seksyen 9
40100 Shah Alam, Selangor.

12. Pengarah Kesihatan Negeri Sembilan
Jabatan Kesihatan Negeri Sembilan
Jalan Rasah 70300 Seremban
Negeri Sembilan

13. Pengarah Kesihatan Negeri Terengganu
Jabatan Kesihatan Negeri Terengganu
Tingkat 5, Wisma Persekutuan Jalan Sultan Ismail
20920 Kuala Terengganu

14. Pengarah Kesihatan W.P. Kuala Lumpur
Jabatan Kesihatan W.P. Kuala Lumpur
Jalan Cenderasari
50590 Kuala Lumpur

15. Pengarah Kesihatan W.P. Labuan
Jabatan Kesihatan WP Labuan
Peti surat 80832
87018 Wilayah Persekutuan Labuan

Semua Institut Latihan Kementerian Kesihatan Malaysia (ILKMM)

Hospital Kuala Lumpur (HKL)

National Institute of Health (NIH)

Institut Kanser Negara (IKN)



JABATAN PERKHIDMATAN AWAM

PELAWAAN PENAJAAN JICA *KNOWLEDGE CO-CREATION PROGRAM FOR LONG TERM PARTICIPANTS - HUMAN RESOURCES DEVELOPMENT FOR ENERGY SECTOR*

Japan International Cooperation Agency (JICA) telah membuka permohonan biasiswa di bawah *JICA Knowledge Co-Creation Program for Long Term Participants - Human Resources Development For Energy Sector* kepada pegawai kumpulan Pengurusan dan Profesional (P&P) untuk mengikuti pengajian Sarjana dan Ph.D di Jepun seperti berikut:

- (i) **Energy Transition Policy Doctoral degree by GRIPS;**
- (ii) **Economic Analysis of Transition Model Master Program by APU; dan**
- (iii) **Business Administration of Power Utility Master Program by IUJ.**

Justeru itu, Jabatan Perkhidmatan Awam (JPA) selaku *nominating agency* bagi program tersebut mempelawa pegawai kumpulan P&P yang memenuhi syarat seperti di **LAMPIRAN A** untuk memohon biasiswa ini melalui Ketua Jabatan dan Panel Pembangunan Sumber Manusia (PPSM) masing-masing.

Pegawai P&P yang berminat dan berkelayakan boleh melengkapkan borang permohonan secara dalam talian melalui portal bmipenajaan.jpa.gov.my bermula **29 November hingga 15 Disember 2023**. Borang permohonan yang telah dilengkapkan secara dalam talian tersebut hendaklah dicetak, ditandatangani dan dikemukakan kepada Ketua Jabatan dan PPSM masing-masing beserta dengan dokumen-dokumen sokongan yang berkaitan. Semua permohonan yang disokong oleh Ketua Jabatan dan diperaku oleh PPSM hendaklah dikemukakan dan diterima oleh pihak JPA **selewat-lewatnya pada 22 Disember 2023** sama ada melalui serahan tangan / pos melalui alamat seperti berikut:

Ketua Pengarah Perkhidmatan Awam
Jabatan Perkhidmatan Awam
Bahagian Pembangunan Modal Insan
Aras 3, Blok C2, Kompleks C
Pusat Pentadbiran Kerajaan Persekutuan
62510 PUTRAJAYA
(u.p: Unit Pengurusan Penawaran Latihan Dalam Perkhidmatan)

Maklumat terperinci berhubung tatacara permohonan/ pencalonan bagi program ini adalah seperti di **LAMPIRAN B**. Sila hubungi talian **03-88853053** atau e-mel: penawaranldp@jpa.gov.my untuk sebarang pertanyaan lanjut berhubung biasiswa ini.

Bahagian Pembangunan Modal Insan
Jabatan Perkhidmatan Awam

29 November 2023



SYARAT-SYARAT PERMOHONAN

**PELAWAAN PENAJAAN JICA KNOWLEDGE CO-CREATION PROGRAM
FOR LONG TERM PARTICIPANTS - HUMAN RESOURCES DEVELOPMENT
FOR ENERGY SECTOR**

- 1) Pegawai Perkhidmatan Awam **Kumpulan Pengurusan dan Profesional** lantikan **tetap** khususnya di dalam **bidang/sektor tenaga** yang berumur tidak melebihi **40 tahun pada 1 April 2024;**
- 2) Telah **disahkan** dalam skim perkhidmatan terkini pada 1 Januari 2023;
- 3) Mencapai purata markah minimum Laporan Nilain Prestasi Tahunan (LNPT) **85%** bagi tempoh tiga tahun berturut-turut (2020, 2021 & 2022) dalam skim perkhidmatan terkini. Penilaian setahun LNPT hendaklah **genap 12 bulan;**

*Nota : Pegawai yang mempunyai rekod CTG/ CSG dalam tahun penilaian LNPT terlibat dan tahun penawaran **tidak layak dipertimbangkan penajaan biasiswa** di bawah program ini.*

- 4) Mempunyai kelayakan akademik **Ijazah Sarjana Muda atau Sarjana** daripada universiti yang diiktiraf oleh Kerajaan;
- 5) Mengikuti pengajian di **peringkat yang lebih tinggi** daripada kelayakan akademik sedia ada yang dimiliki pegawai.

*Nota : Pegawai bertanggungjawab untuk mengisytiharkan kelayakan akademik tertinggi semasa yang dimiliki. Sekiranya pegawai gagal mengisytiharkannya dan ia dapat dikesan kemudian, pegawai bertanggungjawab sepenuhnya ke atas sebarang **implikasi yang timbul daripada kegagalan pengisytiharan tersebut** termasuklah pembatalan penawaran (sekiranya berjaya), tanggungan kos yang terlibat (sekiranya ada) dll.*

- 6) Mempunyai **penguasaan Bahasa Inggeris yang baik (TOEFL, IELTS atau TOEIC);**

- 7) Mematuhi **syarat genap tempoh** tamat mengikuti kursus jangka panjang / sederhana seperti berikut:

Tempoh Kursus	Tempoh Menunggu (pada 1 Januari 2023)
Lebih daripada 12 bulan	2 tahun
Lebih daripada 3 bulan dan kurang daripada 12 bulan	1 tahun

- 8) Bersih daripada sebarang pertuduhan/ tindakan tatatertib/ dakwaan mahkamah;
- 9) Telah **mengisytiharkan harta** dalam tempoh **lima (5) tahun terkini**;
- 10) **Bukan peminjam tegar** pinjaman pelajaran atau bukan dalam **senarai hitam** Jabatan Perkhidmatan Awam (JPA) atau badan penaja lain;
- 11) Tidak mempunyai sebarang masalah kesihatan serta kecacatan fizikal dan mental.



TATACARA PERMOHONAN / PENCALONAN

PELAWAAN PENAJAAN JICA KNOWLEDGE CO-CREATION PROGRAM FOR LONG TERM PARTICIPANTS - HUMAN RESOURCES DEVELOPMENT FOR ENERGY SECTOR

1. TANGGUNGJAWAB PEGAWAI

1.1 Pegawai yang berminat dikehendaki **membaca dan memahami sepenuhnya** syarat-syarat permohonan di **Lampiran A, *General Information - Energy Sector*** dan **maklumat pengajian seperti berikut** sebelum membuat permohonan.

(i) **Energy Transition Policy Doctoral degree by GRIPS;**

https://www.grips.ac.jp/cms/wp-content/uploads/2023/09/bulletin_2023_5.pdf

(ii) **Economic Analysis of Transition Model Master program by APU;**

https://admissions.apu.ac.jp/graduate/academics/gsa_master/

(iii) **Business Administration of Power Utility Master program by IUJ.**

<https://www.iuj.ac.jp/im-info/>

1.2 Bagi permohonan kepada pihak JPA, permohonan boleh dibuat dengan melengkapkan borang permohonan secara dalam talian melalui pautan **bmipenajaan.jpa.gov.my** bermula daripada **29 November hingga 15 Disember 2023**.

1.3 Borang permohonan yang telah lengkap diisi hendaklah **dimuat turun, dicetak dan ditandatangani oleh pegawai**. Terdapat ruangan perakuan Ketua Jabatan¹ selepas ruangan tandatangan pegawai yang mana memerlukan maklumat perkhidmatan pegawai dilengkapkan, disahkan dan ditandatangani oleh Ketua Jabatan masing-masing.

¹ Ketua Jabatan yang dimaksudkan adalah sekurang-kurangnya pegawai di peringkat mengetuai sesuatu bahagian di mana pegawai ditempatkan atau bahagian pengurusan sumber manusia di Kementerian/ Jabatan/Agensi seperti Pengarah / Setiausaha Bahagian dsb.

Nota: Tanggungjawab pegawai untuk menyemak dan memastikan segala maklumat di ruangan perakuan Ketua Jabatan tersebut **dilengkapkan sepenuhnya tanpa ada sebarang kecaciran** sebelum borang permohonan lengkap tersebut dikemukakan kepada urus setia Panel Pembangunan Sumber Manusia (PPSM)² masing-masing untuk penyelarasan.

1.4 Borang permohonan yang lengkap tersebut perlu dikemukakan kepada urus setia PPSM masing-masing bersama-sama dengan **dokumen-dokumen sokongan** yang berkaitan seperti berikut:

- a) **JICA Application Form** (bersama 2 keping gambar berukuran 4 cm x 3 cm terkini - ditampal pada borang);
- b) Salinan Ijazah Pertama/ Sarjana – **SKROL DAN TRANSKRIP RASMI DALAM BAHASA INGGERIS SAHAJA**/ diterjemahkan secara rasmi kepada Bahasa Inggeris (telah disahkan);
- c) **Recommendation Letter**;
- d) Salinan **Senarai Tugas/ Job Description** (JD) yang disahkan;
- e) Salinan **pasport antarabangsa** yang tertera maklumat nama, tarikh lahir, warganegara, jantina, no. passport, tarikh tamat tempoh serta gambar;
- f) Salinan pencapaian penguasaan Bahasa Inggeris (TOEFL, IELTS or TOEIC).
- g) Keputusan pencapaian **GMAT** (bagi permohonan **IUU sahaja**. Bagi **APU**, sila rujuk **General Information** yang diberikan);
- h) Research Proposal (Untuk permohonan **APU sahaja**, tidak melebihi 3000 patah perkataan).

Nota: Semua dokumen di atas hendaklah dikemukakan dalam **2 salinan dokumen yang lengkap (1 salinan asal dan 1 salinan fotostat)**.

² PPSM yang dimaksudkan adalah PPSM yang dipengerusikan oleh Ketua Perkhidmatan masing-masing tanpa mengira Kementerian/Jabatan/Agensi penempatan pegawai kecuali bagi pegawai perkhidmatan gunasama (PTD, PLV dan PPSi) yang mana PPSM yang dimaksudkan adalah PPSM yang dipengerusikan oleh pegawai pengawal Kementerian masing-masing sahaja walaupun pegawai ditempatkan di Jabatan/Agensi di bawah Kementerian berkaitan.

2. TANGGUNG JAWAB KETUA JABATAN

- 2.1 Ketua Jabatan dinasihatkan untuk membuat semakan yang teliti dan memberi sepenuh perhatian kepada syarat-syarat yang ditetapkan di **Lampiran A**. Sehubungan itu, adalah menjadi tanggungjawab Ketua Jabatan untuk menyokong / memberi pelepasan kepada pegawai-pegawai yang **bersesuaian dan berkeelayakan sahaja** berdasarkan syarat-syarat yang ditetapkan sahaja.
- 2.2 Ketua Jabatan perlu **melengkapkan dan mengesahkan maklumat** perkhidmatan pegawai, dan seterusnya **menandatangani ruangan perakuan** Ketua Jabatan dalam borang permohonan. Semakan ke atas buku perkhidmatan atau/dan rekod HRMIS pegawai perlu dibuat untuk memastikan ketepatan dan kesahihan maklumat perkhidmatan pegawai.
- 2.3 Permohonan yang lengkap dan disokong perlu dikemukakan bersama-sama dokumen berkaitan kepada urus setia PPSM masing-masing untuk penyelarasan perakuan.

3. TANGGUNG JAWAB KETUA PERKHIDMATAN/ PEGAWAI PENGAWAL MELALUI PANEL PEMBANGUNAN SUMBER MANUSIA (PPSM)

- 3.1 Ketua Perkhidmatan/ Pegawai Pengawal adalah dinasihatkan supaya membuat **perancangan dan semakan yang teliti** ke atas syarat dan tatacara permohonan/ pencalonan seperti di **LAMPIRAN A** dan **LAMPIRAN B** dalam memperakukan pencalonan pegawai melalui PPSM masing-masing kepada pihak BMI, JPA. Sekiranya semua pegawai yang diperakukan berjaya ditawarkan program ini, Ketua Perkhidmatan/ Pegawai Pengawal **perlu memberi pelepasan** kepada mereka untuk mengikuti program ini. Ketua Perkhidmatan/ Pegawai Pengawal hendaklah memastikan hanya pegawai-pegawai yang **bersesuaian sahaja dicalonkan**.
- 3.2 Sehubungan itu, adalah menjadi tanggungjawab urus setia PPSM untuk mengambil tindakan-tindakan berikut:
 - (a) **Melengkapkan borang Laporan PPSM** Kementerian/Jabatan untuk kursus dalam perkhidmatan - JPA(L) LDP 1A/96;
 - (b) **Memastikan maklumat perkhidmatan** di ruangan perakuan Ketua Jabatan pada borang permohonan pegawai **adalah tepat dan benar** serta **telah ditandatangani oleh Ketua Jabatan** yang berkaitan. Semakan ke atas buku perkhidmatan atau/dan rekod HRMIS pegawai perlu dibuat untuk memastikan ketepatan dan kesahihan maklumat perkhidmatan pegawai.

(c) Pencalonan yang dikemukakan kepada pihak JPA hendaklah disertakan bersama-sama dengan dokumen-dokumen berikut:

- i. Dokumen-dokumen seperti di perenggan 1.3 hingga 1.4; dan
- ii. Dokumen-dokumen seperti di perenggan 3.2 (a).

3.3 **Pencalonan yang lengkap** hendaklah dikemukakan dan diterima oleh pihak JPA **selewat-lewatnya pada 22 Disember 2023** sama ada melalui pos atau serahan tangan ke alamat seperti berikut:

Ketua Pengarah Perkhidmatan Awam
Jabatan Perkhidmatan Awam
Bahagian Pembangunan Modal Insan
Aras 3, Blok C2, Kompleks C
62510 PUTRAJAYA.

(u.p.: Unit Pengurusan Penawaran Latihan Dalam Perkhidmatan)

3.4 Permohonan dengan dokumen yang **TIDAK LENGKAP TIDAK AKAN DIPROSES** untuk pertimbangan.

4. PERTANYAAN

Sila hubungi pihak penyelaras melalui butiran seperti berikut:

**Penyelaras : Unit Pengurusan Penawaran Latihan Dalam
Perkhidmatan, BMI JPA**
No. Telefon : 03 – 8885 3053 / 3438
Emel : penawaranldp@jpa.gov.my

JICA Knowledge Co-Creation Program for Long Term Participants

**Program Information
on
GX Human Resources Development
for Energy Sector
(GX Program)
JFY2024**

**Social Science Course,
Engineering Course**

This information pertains to one of the Japan International Cooperation Agency (JICA)'s Knowledge Co-Creation Program (Long-Term). This handout gives information on the overview of the program. This program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both governments.

With regard to the additional information, please contact JICA overseas office in your country.

1. Overview

Developing countries will not accept carbon neutrality which disturbs growth. Energy must be affordable. Invasion of Ukraine makes energy supply unstable and expensive. JICA's goal is to realize both carbon neutrality and stable supply of affordable energy with developing countries while staying close to the country's circumstances. Our goal has changed from low carbon to carbon neutrality.

A lot of developing countries are aiming to achieve carbon neutrality by 2060 or 2070. Variable renewable energy sources that are easy to invest in are rapidly increasing in developing countries, and that is welcome. On the other hand, as the ratio of variable renewable energy increases, batteries and backup power sources are required to stabilize the grid. And these equipment costs will be reflected in tariff and subsidies. To avoid excessive burdens, government has to formulate and implement energy transition policies that incorporate short-term and long-term perspectives. Government has to promote investments for long-term planning, such as hydro power generation and next-generation decarbonization technologies.

And also it is difficult to achieve carbon neutrality only with existing technologies, Next-generation decarbonization technologies, such as hydrogen/ammonia, fusion energy, next-generation nuclear, space solar power generation, ocean thermal energy conversion has been developed rapidly in the world. Developed countries have grown emitting CO₂. Thus developed countries have a responsibility to enable developing countries to enjoy the benefits of new technologies. Government has to develop laws, regulations and core human resources to install next-generation technologies.

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, "In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together." JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA's Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

2. Objectives

The objectives of this program is to develop core human resources such as governmental officials, educators and researchers who contribute to the energy transition toward carbon neutrality in developing countries. This program offers opportunities for such personnel to study following themes at graduate courses for master's degree / doctor's degree in Japanese graduate schools as international students (hereafter referred to as participants).

< Social Science Course >

- energy transition policy
- economic analysis of transition model
- business administration of power utility

<Engineering Course>

- Next-generation decarbonization technologies, such as hydrogen/ammonia, fusion energy, next-generation nuclear and space solar power generation

3. Program Outline

(1) Program Title: **GX Human Resources Development for Energy Sector (GX Program)**

(2) Language of the Program: **English**

(3) Contents of the Program

Orientation	Participants have orientation at the beginning of the program, including briefing session about the GX Program, courtesy call to related organizations, etc.
<u><Only for Engineering Course></u> Research Student Program (6 months)	The maximum period for being a research student is six months in principle. Participants are required to prepare for entrance examination of the respective graduate course. Research students are also able to participate in lectures, receive instruction from supervisors. Note: <ul style="list-style-type: none">- Participants who failed entrance examination is required to return to their home countries.- Necessity of research student program will be

	considered based on interviews with professors of respective Japanese universities.
Graduate Course Program (2 or 3 years)	<p>Master's degree course / Doctor's degree course</p> <ul style="list-style-type: none"> - Lecture and practice - Research works for the thesis - Field research in home country (There are cases in which this research is not conducted due to the budget constraint.) <p>* Field research is to be planned in accordance with the research theme and upon consultation with the supervisor.</p>
Additional Special Program (Short-term Programs and Internship)	<ul style="list-style-type: none"> - JICA short-term (Spring/Summer) program: Energy Transition Policy and observation tours to sites, institutions and firms in Japan.

4. Duration

< Social Science Course >

Master's Degree Course Participant	<p>From: End of Sep. 2024 To: End of Sep. 2027(maximum)</p> <ul style="list-style-type: none"> - 2 years as a master's course student - Overall duration shall not exceed 3 years, in principle.
Doctor's Degree Course Participant	<p>From: End of Sep. 2024 To: End of Sep. 2028 (maximum)</p> <ul style="list-style-type: none"> - 3 years as a doctor's course student - Overall duration shall not exceed 4 years, in principle.

< Engineering Course >

Master's Degree Course Participant	<p>From: End of Sep. 2024 To: End of Sep. 2027(maximum)</p> <ul style="list-style-type: none"> - 6 months as a research student if necessary - 2 years as a master's course student - Overall duration shall not exceed 3 years, in principle.
Doctor's Degree Course Participant	<p>From: End of Sep. 2024 To: End of Sep. 2028 (maximum)</p> <ul style="list-style-type: none"> - 6 months as a research student if necessary - 3 years as a doctor's course student - Overall duration shall not exceed 4 years, in principle.

5. Number of Participants

(1) Around 9 participants from all the target countries.

(2) Target Countries

Indonesia, Philippines, Thailand, Vietnam, Cambodia, Laos, Malaysia, East Timor, Solomon, Sri Lanka, Bangladesh, Butan, Iraq, Pakistan, Egypt, Iran, Uzbekistan, Nepal, Costa Rica, Morocco, South Africa, Kenya, Tanzania

(3) Target Participants

This program is designed for the following two types of personnel.

Governmental Officials (Technocrats)	Technocrats who take part in policy making and administration related to energy transition policy and administration management of utility in central/regional government, governmental research institutions or other related public organizations , and they are expected to study in Social Science Course. Mainly for Master's degree, but also Doctor's degree.
Educators/ Researchers	Individuals who are responsible for education and research in the next-generation decarbonization technology in higher education institutions. They are expected to study in Engineering Course for Master's degree and/or Doctor's degree.

6. Language to be used in this Program

English

7. Fields of Study at Japanese Universities

This program targets fields listed as below. Examples of university are shown below, however, you can propose the university. If you are not sure about appropriate university to apply for, JICA will propose the university based on your research themes. Please contact to JICA.

< Social Science Course >

➤ Energy transition policy

National Graduate Institute for Policy Studies

- GRIPS Bulletin Degree Programs for doctoral students : https://www.grips.ac.jp/cms/wp-content/uploads/2023/09/bulletin_2023_5.pdf

International University of Japan

- IUJ Degree Programs for Master's students: <https://www.iuj.ac.jp/im-info/>

➤ Economic analysis of transition model

Asia Pacific University

- https://admissions.apu.ac.jp/graduate/academics/gsa_master/
- Below is how to apply to APU: https://admissions.apu.ac.jp/graduate/how_to_apply/GSAM_2024/

Yokohama National University

- TBC

- Business administration of power utility

International University of Japan

- IUJ Degree Programs for Master's students: <https://www.iuj.ac.jp/im-info/>

<Engineering Course>

- Next-generation decarbonization technologies, such as hydrogen/ammonia, fusion energy, next-generation nuclear and space solar power generation

8. Additional Programs for GX participants

Participants need to attend Short-term Program in Summer and in Spring. Contents of the programs are under consideration. Every program will be held during the course or a vacation period. All programs are carried out in English. Cost to attend the program will be borne by JICA. Please refer Annex 2 IUJ short term program (draft).

9. Application Qualifications and Requirements

Applicants shall satisfy the following requirements:

Please bring the original copy of documents when you come to Japan.

(1) Nationality	Citizens of the target countries
(2) Education	<p>For Master's degree course:</p> <ul style="list-style-type: none"> - At least 16 years of academic background or equivalent - A bachelor's degree <p>For Doctor's degree course:</p> <ul style="list-style-type: none"> - At least 18 years of academic background or equivalent - A Master's degree
(3) Working Experience /Status	<p>Applicants from government sectors / educators must;</p> <ul style="list-style-type: none"> - have more than 2~3 years of working experience at their current organizations - obtain permission for application and securing reinstatement from their current organizations
(4) English Proficiency	Adequate English proficiency, both in written and oral communication, in order to complete the Master's / Doctor's degree. Applicants should submit any one of the English scores (TOEFL, IELTS or TOEIC).
(5) Understanding of the Program	Applicants are required to have clear understanding of the objectives of the program, and have a strong will to contribute to the development of energy transition in

	their home countries as well as to strengthen the linkage between their countries and Japan after returning home country.
(6) Others	<p>Applicants must;</p> <ul style="list-style-type: none"> - be both physically and mentally fit for the program, - not be receiving nor applying for scholarship offered by other organizations, <p>Applicants might be required to attend the activities on the weekends / holidays in unavoidable circumstances (ex. official exam).</p> <p>Though the number of female participants has been limited so far, female participants are encouraged to apply for the program.</p>

11. Procedures and Required Documents for Application

Each applicant is required to submit the following documents by the deadline set by JICA Office in the applicants' country.

Application Documents	<p>(1) Application Form (Annex 1) consists of;</p> <ul style="list-style-type: none"> ▪ Declaration of desired university placement: 1st and 2nd choice ▪ Personal Information ▪ Education Background ▪ Work Experience ▪ Details of Current and Previous Employment ▪ Career Plan after completion of GX program ▪ Research plan ▪ Medical History ▪ Declaration <p>(2) Undergraduate degree graduation certificate / master's degree completion certificate</p> <ul style="list-style-type: none"> * <u>Prepare the undergraduate certificate if you apply master's course. Also, prepare the master's one if you apply doctor's course.</u> * <u>Officially certified copies of the original.</u> * <u>Written in English or accompanied with official translation in English.</u> <p>(3) Academic transcript</p> <ul style="list-style-type: none"> * <u>Prepare the undergraduate transcript if you apply master's course. Also, prepare the master's one if you apply doctor's course.</u> * <u>Must contain all the grades earned in the university.</u> * <u>Officially certified copies of the original.</u> * <u>Written in English or accompanied with official translation in English.</u> <p>(4) A letter of recommendation (Annex 2) from home country's government.</p>
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- (5) A copy of valid passport with photo (for checking nationality, name, sex, and date of birth. National ID and birth certificate are acceptable if you do not have valid passport. Certified English translation must be attached if ID is not written in English).
- (6) ID Photo (4 cm×3 cm) must be pasted on application form.
- (7) Score of English proficiency examination
See "9. Application Qualifications and Requirements", "(4) English Proficiency". If you have any problem or question, please contact to JICA.
- (8) Check List (Annex 3)
- (9) Health certificate to be submitted after the selection

Below are the requirement documents for IUJ (MBA course) and APU.

- (10) GMAT score
(for IUJ only, if applicants do not have GMAT score, it can be replaced with IUJ original math test score, so please let us know)
- (11) For APU, video recording interview and online test is required, so please refer below guideline(p25) and register from the link below.
[https://admissions.apu.ac.jp/resource/ln/4b34576768ecbe2921be42d087d37efe9b232b7b/2024 APU Graduate Application Handbook.pdf](https://admissions.apu.ac.jp/resource/ln/4b34576768ecbe2921be42d087d37efe9b232b7b/2024%20APU%20Graduate%20Application%20Handbook.pdf)
<https://apu.hirevue.com/signup/EuGPMVpMTEqsdVZAgkSmPx/>

Also, reserach proposal which is including below is required (Approximately 3000 words separately from JICA application form)

Brief Literature Review

- Research Questions
- Research Design / Method
- Theoretical and/or Practical Contributions of the Likely Findings of the Research

12. Application Period

Complete set of application documents must be submitted to JICA Office in your country before and no later than the end of Dec. 2023.

13. Selection Procedures

* Any costs incurred during the selection procedures including travel expenses to selection venues will NOT BE COVERED by JICA.

* The reasons for disqualification on each selection procedure will NOT BE DISCLOSED.

(1) Selection Procedures

【1st Step】 Screening of the Application Documents by JICA

Period: Jan. 2024 – Feb. 2024

JICA will conduct screening whether the applicants meet the program's purpose and qualification set by JICA. JICA will share the information of qualified applicants with Japanese university.

【2nd Step】 Screening of the Application Documents by Universities

Period: Feb. 2024 – Mar. 2024

Japanese universities will examine the documents to match applicants with the courses / supervisors, and may select candidates for the 3rd selection.

【3rd Step】 Interview by University and JICA

Period: Mar. 2024 – May 2024

Venue: Online (You may have an interview at JICA Office in your country)

Applicants who passed 2nd Step will have an interview through online meeting with faculty member of the Japanese university and JICA Headquarters (Tokyo).

(2) Announcement of result of the selection

JICA will inform candidates with result of the selection through JICA Office in your country by the end of June 2024.

(3) Others

JICA might offer the candidate universities that are not stipulated in the "Declaration of desired university placement" in the Application Form as the result of matching process.

14. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	According to the request from universities
Living Allowance*	JPY 117,000–148,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY103,750–106,000	Once (upon arrival in Japan)
Moving Allowance***	Up to JPY164,000-224,000	Once (during the training period)**
Research Support Expenses****	- Actual costs (up to JPY360,000 per year) - Expenses for overseas field survey and internship	
Medical care for participants who become ill after arriving in Japan	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

15. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses especially:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee

- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

16. Conditions for Participation

The accepted applicants/participants of KCCP are required:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),
- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (8) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (9) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (10) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (11) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (12) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling

university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),

- (13) to observe the rules and regulations at the place of the participants' accommodation,
- (14) not to engage in political activities, or any form of employment for profit,
- (15) not to drive a car or motorbike, regardless of an international driving license possessed,
- (16) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (17) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (18) not to be receiving nor plan to receive another scholarship during the program,
- (19) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (20) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle, and
- (21) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.

17. Other Information

(1) Laptop PC

Participants are strongly recommended to bring their own laptop to conduct their research.

(2) Expenses

Please be noted that the "arrival allowance" is paid one or two weeks after opening bank account in Japan. **Therefore, JICA strongly recommends bringing approximately 100,000 JPY (about 800 USD . . . depending on the rate) from your home country to bear the expenses that will be incurred before these allowances are paid after arrival in Japan.**

(3) Research Samples

Participants are recommended to bring their research samples and data. Please consult to your supervisor and check the import regulations.

18. Annex

Annex 1. Application Form

Annex 2. IUJ short-term program (capstone program)

List of Application Documents to be submitted

- All submitted documents should be photocopied in A4.
- Please order the documents by number.
- Participants need to bring original copy of documents when you come to Japan.

No	Document	Original / Certified Sets		Copy of Original / Certified Sets		Remarks
		Required	Submitted (Check in)	Required	Submitted (Check in)	
1	Application Form (Annex1)	1				* Please use clip, do not staple. * Please paste photo on it.
2	Graduation certificate (Officially certified copy)			1		* Prepare the <u>undergraduate</u> certificate if you apply master's course. Also, prepare the <u>master's</u> one if you apply doctor's course. * Written in English or accompanied with official translation in English. * Submit <u>officially certified copy</u> of the original (<u>Notary Seal</u> must be stamped for clarification). * Submitted certificate will not be returned to the applicants.
3	Academic Transcript (Officially certified copy)			1		* Prepare the <u>undergraduate</u> transcript if you apply master's course. Also, prepare the <u>master's</u> one if you apply doctor's course. * Written in English or accompanied with official translation in English. * Submit <u>officially certified copy</u> of the original (<u>Notary Seal</u> must be stamped for clarification). * Must contain all the grades earned in the university. * Submitted certificate will not be returned to the applicants.
4	Recommendation letter (Annex2)			1		A letter of recommendation with original signature or seal from home country's government.
5	A copy of Passport with photo			1		If you do not have Passport, National ID and birth certificate are acceptable. *(Official translation for non-English documents must be attached.)
6	Score of English proficiency examination			1		*Submit any one of the scores of TOEFL, IELTS or TOEIC. * If you have any problem or question, please contact to JICA.
7	List of Application Documents to be submitted (This form)			1		Please put a check in the box and submit this document.

LAPORAN JAWATANKUASA LATIHAN KEMENTERIAN/JABATAN
UNTUK KURSUS DALAM PERKHIDMATAN

1. TAJUK KURSUS				
2. TEMPAT KURSUS				
3. TEMPOH KURSUS				
4. PENGANJUR				
5. BIL. PERMOHONAN DITERIMA				
6. BIL. CALON YANG LAYAK				
7. BUTIR-BUTIR CALON YANG DIPERAKUKAN (Sila buat lampiran jika ruangan tidak mencukupi)				
Nama dan Jawatan Calon	Kelulusan / Institut / Tahun	Perkhidmatan Sekarang		Tarikh Lahir / Umur
		T/Lantikan	T/Sah	
<u>Calon Tetap</u>				
<u>Calon Simpanan</u>				
8. KEANGGOTAAN JAWATANKUASA LATIHAN		ASAS ASAS PERAKUAN		
<p><u>PENGERUSI:</u></p> <p>Nama : .</p> <p>Jawatan:</p> <p><u>AHLI :</u></p> <p>1. Nama : Jawatan:</p> <p>2. Nama: Jawatan:</p> <p>..... (Tandatangan Pengerusi/Setiausaha)</p> <p>Nama :</p> <p>Jawatan:</p> <p>Cop Rasmi Kerajaan:</p> <p>Tarikh:</p>		<p><u>PERAKUAN</u></p> <p>DENGAN PERAKUAN INI KETUA JABATAN/ KEMENTERIAN BERSETUJU MELULUSKAN PEGAWAI UNTUK BERKURSUS</p>		

MAKLUMAT TAMBAHAN:

- APU - https://admissions.apu.ac.jp/graduate/academics/gsa_master/
- IUJ - <https://www.iuj.ac.jp/im-info/>



Japan International
Cooperation Agency

CORRESPONDENCE

For enquiries and further information, please contact the JICA office.



Knowledge Co-Creation Program under Technical Cooperation with the Government of Japan

**Application Form for the JICA Knowledge Co-Creation Program
for Long-Term Participants
(JICA Development Studies Program)**

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Course Title: (Please write down as shown in the General Information)

--

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)¹

									J			
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3. Country Name:

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4. Name of Applying Organization:

--

5. Name of the Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			
Office Address and Contact Information	Address:		
	Telephone:	Fax:	E-mail:

Confirmation by the organization in charge (if there is no Note Verbale/ Letter from the government nominating the applicant)²

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Designation / Position			Official Stamp
Department / Division			

(to be confirmed by the head of the department / division)

¹ 研修員決定決裁後にKCCPシステムでの研修コース登録を行う場合は記載不要。

² 署名又は代替書類は必須であり、いずれも無い場合、研修員の受入、来日手続きが不可となるため留意すること。

³ 研修コース特性に応じ任意記載



1. Profile of Organization

1) Name of Organization:

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in Knowledge Co-Creation Program (KCCP), with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in KCCP.

3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

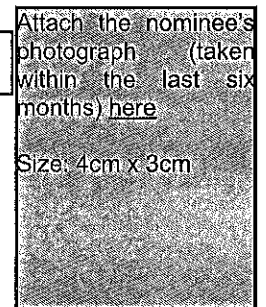
4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the KCCP, 4) Plan of organization and 5) Others.

(to be completed by the Nominee)

1. Course Title: (Please write down as shown in the General Information) (required)

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)

									J				
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3. Information about the Nominee (nos. 1)-9) are all required)

1) Name of Nominee (as in the passport)

Family Name

First Name



--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2) Nationality (as shown in the passport)				5) Date of Birth (please write out the month in English as in "April")			
3) Sex (for visa application)	() Male	() Female	Date	Month	Year	Age	
4) Religion							

6) Present Position and Current Duties

Organization							
Department / Division							
Present Position							
Date of employment by the present organization	Date	Month	Year	Date of assignment to the present position	Date	Month	Year

7) Type of Organization

() National Governmental	() Local Governmental	() Public Enterprise
() Private (profit)	() NGO/Private (Non-profit)	() University
() Other ()		

8) Passport/Visa⁴

Passport possession	() Yes	() No	Expiry date of passport	Date	Month	Year
USA visa possession*	() Yes	() No				

*Applicants from Latin American and the Caribbean Countries only.

【Questionnaire on Relationship with the Military】

*If your organization and/or your status is related to the Military, please mark with YES or NO below in the () which best describes the relationship.

(YES / NO) the Military, an active military personnel or a military personnel listed in the muster roll/military register
(YES / NO) an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register
(YES / NO) the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense
(YES / NO) a civilian organization but with military personnel or a military division within the organization
(YES / NO) an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment

9) Outline of duties: Describe your current duties

--

10) Contact Information

⁴ 有効なパスポートは「受入回答」(遅くとも来日日1か月前)での必要書類であるため留意すること。



Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

11) Others (if necessary)

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4. Career Record

1) Job Record (After graduation)

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education) (required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		

3) Training or Study in Foreign Countries; please write your past visits to Japan specifically as much as possible, if any.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	



5. Language Proficiency (required)

1) Language to be used in the program (as in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)					
2) Mother Tongue					
3) Other languages ()		() Excellent	() Good	() Fair	() Poor

Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

6. Expectation on the applied KCCP

1) Personal Goal: Describe what you intend to achieve in the applied KCCP in relation to the organizational purpose described in Part A-2.

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied KCCP. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied KCCP. (required)



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1. University Information⁵

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan. If you have more than two universities in your mind, you can select **up to three universities**

Name of University and Graduate School(1)	
Graduate School Code(1)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(2)	
Graduate School Code(2)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(3)	
Graduate School Code(3)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

*If you wish to apply for a PhD, please make sure to fill in "Supervisor of choice".

⁵ 研修コース特性に応じ任意記載

Master's degree applicants must also fill in the name of desired supervisor for some universities.

Please refer to the appropriate section of the "university list".

[IMPORTANT]⁶ JICA will provide your desired university with your personal information (educational background, career, health condition, health certificate, etc.) necessary for selection. For the privacy policy of each university, check the description on the university website.

2. Research Plan⁷

Write a brief research plan of your proposed Master's or Doctor's thesis more than 700 words (minimum 3 pages).

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Doctor's thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted. Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

***For PhD courses, please attach your master thesis in English and related papers (if any).**

!! IMPORTANT !!

- ✓ It is recommended to make prior contact the faculty before submitting the applications in order to know whether or not the university can accept the research plan. You should write the research plan in light of the requirements and characteristics of the Master's or Doctor's course.
- ✓ It must be demonstrated that your academic background and/or job experience are sufficient

⁶ 受入大学に候補者情報を提供する研修コースにおいては記載必須。

⁷ 研修コース特性に応じ任意記載。

enough to engage in and complete the Master's or Doctoral course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

- ✓ If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

3. Career Plan after Graduation⁸

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Please be reminded of the aim of SDGs Global Leadership Program which expects the participants to be leaders who share values of Japan in order to help establish and maintain mid and long - term good relations between Japan and the participants' countries

1. General Rules

⁸ 研修コース特性に応じ任意記載。

⁹ 記載必須 (「DECLARATION」欄含む)

The accepted applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),
- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (8) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (9) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (10) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (11) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (12) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (13) to observe the rules and regulations at the place of the participants' accommodation,
- (14) not to engage in political activities, or any form of employment for profit,
- (15) not to drive a car or motorbike, regardless of an international driving license possessed,
- (16) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (17) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (18) not to be receiving nor plan to receive another scholarship during the program,
- (19) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (20) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle, and
- (21) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.

2. Privacy Policy

The accepted applicants/participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form will be stored, used, or analyzed by JICA only within the scope of conducting, supervising and follow-up of JICA's KCCP (long-term) (selection, coordination, travel and life support of the participants in Japan) which is stipulated in Article 40, Paragraph 3 of the Japan International Cooperation Agency Organization Regulations. The personal information contains also medical history information and health certificate.



JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.

However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted-parties for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned parties to take safety management measures and manage it appropriately and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificate), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

(3) Security Notice

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

*Information Security Policy of JICA in relation to Personal Information Protection

- JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.
- Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.
 1. To provide the KCCP to Participants.
 2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
 3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);
JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder.
If the participants apply to KCCP, the participants shall also comply with terms of use of copyrighted works for the KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)
2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.



DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy

- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.

- I understand the intention of JICA on “4.Portrait Right Policy” mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

 Agree / Disagree

- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date

Name and Title/Position

Signature

*Please submit the Original of the Recommendation Letter to the candidate

Date: MM/DD/YYYY

To Chief Representative of JICA <name of country> Office,

Subject: Recommendation of Applicant for GXHRD Program

*Please write down the reason why you recommend the applicant particularly in what way he/she will contribute to the development of the industries in the mining or geothermal sector after his / her acquisition of a master's and / or doctor's degree in Japanese University. You also explain your organization's human resource development plan.

Example) Our plan of human resource development is to
 We expect for her/him to catch up XXXX knowledge in YYYY field.
 I highly recommend Mr. / Ms. xxx. He / She worked as .. and excels in ...
 His/her participation in the GXHRD Program will contribute to for our company's further business activities in
 After concluding his/her master's and /or doctor's degree and internship through the GXHRD Program, he/she is expected to...
 You should write) I assure his/her tenure / reinstatement when this person returns to our country after completion of GXHRD program. Then he / she contribute to the mining / geothermal sector in our country.
 Please sign your name at the bottom.
 (Signature of Presenter)
 From xxx (Name of Presenter)

*Please provide the following information.

1. Presenter	Name: email: Job title: Organization:
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*Please explain about the recommended applicant / nominee.

2. Recommended Applicant	Name: Organization: Contacts:
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*Do you (and your organization) agree that this Recommendation Letter will be sent to the university(ies) as a reference at the selection.

YES NO

Overview of the Doctoral Program

Basic Philosophy

The basic philosophy behind the GRIPS doctoral program is the essential nature of nurturing the following types of human resources:

1. Highly qualified researchers in the field of policy studies
2. Public administrators with professional expertise and skills in policy analysis based on an academic framework

Educational Goals

The GRIPS doctoral program will, over its standard training period of three years, offer students educational instruction with the aim of fostering in them the following abilities:

1. Advanced policy study capabilities based on academic methods that meet international standards
2. Instruction in the various disciplines essential for pursuing a career in policy studies
3. The ability to write an academic dissertation.

A dissertation, submitted for evaluation under the GRIPS doctoral program, must meet the following three conditions in order for the student to be awarded a Ph.D./doctoral degree.

1. It must have policy-relevancy or policy implications.

2. It must take into account previous trends and studies (both Japanese and international) in the relevant academic field, and must present something original of its own.

3. It must be built on either an outstanding analysis of a specific policy, or a retrospective historical research/case-study taken up from a fresh perspective, showing great analytical acumen.

To be considered to have met the above three conditions, the dissertation must fulfill at least one of the following requirements:

1. Part or all of the results of the study must have been published or accepted for publication in an academic journal, based on a system of peer review.

2. The results of the study must either have already been published commercially, or be scheduled for commercial publication (includes subsidy publishing).

3. The results of the study must be recognized to be of a standard comparable to that of the requirement 1. or 2. above.

Established Programs

There are five programs under the GRIPS doctoral program: GRIPS Global Governance Program (G-cube); Policy Analysis; Science, Technology and Innovation Policy; Disaster Management; and Policy Professionals. For details, please refer to Table 1.

Requirements for Doctoral Students

Course Guidance

The doctoral degree requirements vary by program, but there are requirements common to all programs, as follows. Each student is required to: take courses following the guidance of the student's Advisory Committee; pass the Qualifying Examination (hereafter QE); prepare a doctoral dissertation following the guidance of the Advisory Committee; submit the dissertation to the Doctoral Dissertation Review Committee; and successfully defend the dissertation at the final presentation. Students should consult each Table for additional specific requirements and regulations related to required courses and QE.

Research Guidance System

Research guidance under the GRIPS doctoral program will be provided by an Advisory Committee made up of several advisors, and will be based on each student's research capabilities and competence in the research topic area. The Advisory Committee, consisting of the main advisor and up to three sub-advisors, will guide the student in the selection of courses, based on factors such as the student's research plan and the state of the student's mastery of the various required subjects. The courses selected shall encompass several disciplines: the main field and subfields, and also fields that should be mastered by the student for the pursuit of his/her policy research.

Completion Requirements

To complete the GRIPS doctoral program, a candidate must have passed the QE and the Ph.D./doctoral dissertation defense. The following are brief descriptions of the QE and Ph.D./doctoral dissertation defense.

1. In order to write a doctoral dissertation, it is required, as a rule, that students pass the QE, which is generally conducted around the end of the first academic year of the doctoral program. To be permitted to take the QE, students must

obtain the required credits. For information on course requirements, see Table 2, "Program Requirements," as well as the curriculum of each program. Note that each program has some course requirements in addition to QE related requirements.

2. The QE consists of both written and oral examinations.

Note: for the Policy Analysis Program, a Basic QE and a Field QE are conducted. See Table 3.

The written examinations will be conducted for one subject given by the main advisor, and two other subjects (one in the case of the Policy Professionals Program) given by the other sub-advisors or other instructors approved by the main advisor and sub-advisors. The format (in-class, take-home, open book, or closed book) is decided by the main advisor. The student must attain a score of at least 60% in every one of the subjects in order to obtain an overall pass. The oral examination will involve answering questions based on the student's research plan or on his/her answers to questions in the written examination. Whether the student passes or fails will be determined through discussion among all members of the Advisory Committee. Students who pass both the written and oral examinations are considered to have passed the QE. Students who are unable to pass either the written or oral examination the first time are allowed to take the QE a second time.

3. All Ph.D./doctoral candidates are required to (a) present the results of their research in a Ph.D./doctoral dissertation defense, and (b) demonstrate the validity, relevance, and academic contribution of their findings. The presentation is limited to no more than 45 minutes including time for clarifying questions. The Ph.D./doctoral dissertation must be submitted to the Program Management Team (PMT) in soft copy at least four weeks before the final dissertation defense. Copies will be sent to each Doctoral Dissertation Review Committee member (for the composition of the committee, see below). A model schedule of defense and graduation is provided in Table 4.

Evaluation

The Doctoral Dissertation Review Committee for the final dissertation defense must comprise: four or more persons including the members of the student's Advisory Committee; one examiner from an external institution; and the acting chairperson of the Doctoral Programs Committee. The members of the Doctoral Dissertation Review Committee should give a score on a 5-point scale for the dissertation, the presentation and the Q&A. The committee's decision is made by calculating the median score: a median of 5 will be awarded a pass; if the median is less than 5, the committee members should give a new score after reviewing the revised version of the dissertation. The reviewing-voting-revising process will continue until

the median becomes 5 or 1. If the median becomes 1, the committee shall recommend that the candidate not be awarded the Doctoral degree.

If the median becomes 5, the Doctoral Dissertation Review Committee shall determine that the dissertation warrants granting of the degree but requires minor revisions. Then the candidate must submit the final version of the dissertation after having received the main advisor's consent. The final version of the dissertation must be submitted to PMT in soft copy (PDF). The soft copy is essential because by law all Ph.D./doctoral dissertation are required in principle to be published online. The degree will be conferred after being approved by the Doctoral Programs Committee and the GRIPS Academic Council.



Table 1: List of Programs Offered Under the Doctoral Program

Period	Program	Accepted students	Field of research	Degrees offered	Director in charge
5 years (MA.+ Ph.D.)	Policy Analysis Designed for students to use economics methodology to research and analyze real-world policy issues, in a five year period (three years for well qualified candidates)	Japanese and foreign students	Economics	Ph.D. in Public Economics Ph.D. in Development Economics Ph.D. in International Economics Master of Arts in Public Economics Master of Arts in Development Economics Master of Arts in International Economics	Hsu Minchung
	GRIPS Global Governance (G-cube) Designed to produce a new type of leader who can resolve problems faced by the world today in the government, business, and international arenas by equipping students with a broad historical and cultural perspective, strong analytical ability, and effective communication skills.	Japanese and foreign students	Political Science, Economics, Area Studies, History, Security and International Studies	Ph.D. in Advanced Policy Studies Ph.D. in International Relations Ph.D. in International Development Studies	Takahashi
3 years (Ph.D., doctoral degree)	Disaster Management Designed for professionals who can educate researchers and take leadership in the planning and implementation of national/international strategies and policies in the field of water-related risk management.	Japanese and foreign students	Disaster Management	Ph.D. in Disaster Management	Hibino
	Science, Technology and Innovation Policy Designed to give government officials and practitioners the skills needed to apply a scientific approach to the design, implementation and evaluation of policies and strategies related to science, technology and innovation; and to train other professionals to become experts in the theory and practice of policymaking.	Japanese and foreign students	Science, Technology and Innovation Policy	Doctor of Policy Studies Ph.D. in Public Policy	Hayashi
	Policy Professionals Designed to enable, through the case study approach, government officials, journalists, and other practitioners to develop the skills required for policy analysis.	Japanese students	Case studies	Doctor of Policy Studies Ph.D. in Government	Iio

Table 2: Program Requirements

Program	Field of research	First year (prior to taking QE)	Second year onward
Policy Analysis	Economics	Six core courses (12 credits) must be completed in order to take the Basic QE. The Basic QE has to be passed within the first year of enrollment. The 6 credits of the 'Recommended Courses' must be completed before taking the Field QE.	Study for the Field QE, followed by work on the doctoral dissertation while taking courses based on the curriculum where necessary.
GRIPS Global Governance Program (G-cube)	Political Science, Economics, Area Studies, History, Security and International Studies	(Three year course) 12 credits must be completed to take the QE.	Work on the doctoral dissertation while taking courses such as Tutorial and G-cube Workshop.
Disaster Management	Disaster Management	Required: eight credits or more in courses pertaining to water related disaster management studies Required: 10 credits or more in courses based on the curriculum of the Science, Technology and Innovation Policy Program, as well as an outline of the dissertation.	Work on the doctoral dissertation while taking courses on disaster management where necessary.
Science, Technology and Innovation Policy	Science, Technology and Innovation Policy	If students (a) have not completed a master's degree program related to science, technology and innovation policy, and (b) do not have sufficient knowledge of this field, this program strongly recommend that they acquire approximately 16 credits before taking the QE. Required: 10 credits or more in courses based on the curriculum of the Policy Professionals Program, and an outline of the dissertation.	Work on the doctoral dissertation while taking courses based on the curriculum for the Science, Technology and Innovation Policy Program where necessary.
Policy Professionals	Case Studies		Work on the doctoral dissertation while taking courses based on the curriculum for the Policy Professionals Program where necessary.

Table 3: Outline of the Qualifying Examination (QE)

The Qualifying Examination (QE) consists of written and oral examinations in all programs but the Policy Analysis Program, where it consists of a Basic QE and a Field QE.

Program	Written QE / Basic QE		Oral QE / Field QE	
	Examiners/Subjects	Implementation	Examiners	Implementation
Policy Analysis	<p>Basic QE is a written examination on: microeconomics macroeconomics econometrics.</p> <p>*The requirement for taking the Basic QE is successful completion of Advanced Microeconomics, Advanced Macroeconomics Advanced Econometrics (I, II)</p>	<p>In-class, closed-book exam on one subject per day.</p>	<p>-Main advisor -Sub advisors In principle, there must be at least three examiners.</p> <p>*The requirements for taking the Field QE are: (a) passing grade on the Basic QE in all three subjects; (b) completion of 6 credits of 'Recommended Courses'; (c) completion of "Graduate Seminar I"; (d) consent of the main advisor</p>	<p>Normally this exam consists of a draft chapter of initial research results, together with an oral presentation followed by a question period.</p>
GRIPS Global Governance (G-cube) Science, Technology and Innovation Policy Disaster Management	<p>Written QE is administered by three examiners, including the main advisor, on three subjects. Each subject, as a 2-credit course, has a broad scope.</p> <p>The main advisor sets one subject.</p>	<p>Written exam: in-class or take-home; and open- or closed-book, at the discretion of the main advisor.</p>	<p>-Main advisor -Sub advisors -Other instructors admitted by main advisor and sub advisors can be examiners.</p> <p>In principle, there must be at least three examiners.</p>	<p>This is an oral examination on content of the research proposal made by the student, followed by a question period.</p>
Policy Professionals				

Table 4: Model Schedule of Defense and Graduation

	Completion Period			
	March	June	September	December
Selection of Doctoral Dissertation Review Committee members (→ to be approved by Doctoral Programs Committee)	Third or fourth Wednesday of October	Third or fourth Wednesday of January	Third or Fourth Wednesday of April	Third or Fourth Wednesday of July
Submission of dissertation (→ announcement of the defense)	November	February	May	August
Dissertation defense	December	March	June	September
Submission of the final version of the dissertation	2 weeks before the Doctoral Programs Committee meeting designated below			
Doctoral Programs Committee approval of the results of dissertation review	First Wednesday of March	Third or fourth Wednesday of June	First or third Wednesday of September	Second or third Wednesday of December
Academic Council approval of the results of dissertation review and completion of the doctoral program	Same as above	Same as above, or at around that time	Same as above	Same as above or at around that time
Award of the diploma*	Graduation ceremony in March	Graduation ceremony in September	Graduation ceremony in September	Graduation ceremony in March

Note:

*The schedule above applies to doctoral candidates who obtain a median score 4 or higher. If the score is less than 3, completion time required is longer.

*Neither the Doctoral Programs Committee nor the Academic Council is held in August.

*Students can graduate and be awarded the diploma regardless of the timing of the graduation ceremony.

Doctoral Programs

Five-year Ph.D. Programs

Policy Analysis Program

This is a three- to five-year program designed to equip students to conduct research and analysis of real-world policy issues, utilizing economics methodologies.

1. The Policy Analysis Program accepts students whose main interest is economic analysis of public policy. The program offers specialization in Public Economics, Development Economics, and International Economics.
2. Curriculum features:
 - (a) At the beginning of the program, the students study economics and econometrics. They are expected to develop a research plan in coordination with a faculty member.
 - (b) In the program, all students must take advanced level courses in microeconomics, macroeconomics, and econometrics.
 - (c) Masters and doctoral courses are integrated into one program. Five years is the usual time needed for students without a Master degree in economics to obtain a Ph.D. degree.
 - (d) A degree in economics or a related field is required. Students who already have a good master's degree in economics may enrol in the three year stream of the program.
3. Other features of the program
 - (a) All courses (including lectures, seminars, workshops and tutorials) are taught in English. No knowledge of Japanese language is necessary.
 - (b) Normally students enter the program in October.
 - (c) During the first year, the students focus on advanced courses in economics and econometrics.
 - (d) All students must pass qualifying exams in basic economics and econometrics (Basic QE) and in their specialized field (Field QE) as a requirement for Ph.D. candidacy.
 - (e) The students learn how to communicate about their work through attendance in the Graduate Workshop and the making of presentations in the Graduate Seminar and Policy Analysis Workshop.
 - (f) Many of our faculty members are experienced in policy formulation in government and the international arena.
4. Recommended elective courses are provided in a separate page of this bulletin.
5. GRIPS masters students who are considering applying for the Policy Analysis Program are encouraged to enroll in advanced courses and consult faculty members about possible research topics.

Three-year Ph.D./Doctoral Programs

GRIPS Global Governance Program (G-cube)

This program aims to produce leaders of leaders for government, business, and international arenas.

The world faces new and serious problems, including financial crises, terrorism, energy challenges, and environmental issues. A new type of leader is needed who can address these problems and forge a path to a new age.

This program will equip students with: (1) a broad historical perspective, which will afford them a deep and realistic understanding of the nature of policy issues and will enable them to predict the overall impact of those issues; (2) the strong analytical ability needed to develop insightful and effective policy; and (3) effective communication skills essential for conveying ideas and opinions across languages, cultures, religions, and nationalities.

The program places particular emphasis on the students' ability to express their opinions, gained through participation in small active-learning style classes. Students will register for one of the following concentrations, Global Governance Studies (GGS), International Development Studies (IDS), and Security and International Studies (SIS), and take required courses, highly recommended elective courses, and other elective courses specified at each concentration. After completing one year of coursework, students who have earned the required number of credits and have passed the Qualifying Examination (QE) will begin writing a Ph.D. dissertation, to be completed by the end of the third year.

All courses (including lectures, seminars, and tutorials) are conducted in English.

Disaster Management Program

This program is designed to cultivate professionals who can educate researchers and take leadership in the planning and implementation of national and international strategy and water-related risk management policy.

Water-related disasters are intensifying in frequency and magnitude due to such worldwide phenomena as urbanization, industrialization, and climate change. Those disasters cause devastating loss of human life and livelihood, and seriously impede economic development.

It is increasingly evident that capacity development and human empowerment are the necessary foundation for ensuring societal resilience against disasters and sustainable development capabilities. To enhance that foundation, it is urgent that countries increase their capacity to provide risk management training for

researchers, educators and strategy/policy specialists.

In the interest of supporting countries in such capacity building, the National Graduate Institute for Policy Studies (GRIPS) and the International Centre for Water Hazard and Risk Management (ICHARM) of the Public Works Research Institute (PWRI) jointly launched a Ph.D. program in October 2010. The broad aim of the program is to nurture professionals who can train researchers and take leadership in the planning and implementation of national and international strategy and water-related risk management policy.

At the end of the first year of the doctoral program, each student is expected to submit a dissertation proposal and pass a Qualifying Examination (QE). In order to be eligible for the doctoral dissertation QE, the student must earn a minimum of 8 credits for courses those offered by GRIPS and ICHARM, and also the University of Tokyo. In addition, the student's supervising committee may advise the student to take up to 4 credits from Category III. After passing the QE, the student can begin dissertation work in the second academic year, and must complete it by the end of the third year.

After starting work on her/his dissertation, the student is required to attend a Preliminary Presentation to report on the research that she/he is planning or already pursuing. At the end of the third year, to complete the doctoral course work, each student is required to present the results of his/her research in a Ph.D./doctoral dissertation defense, and demonstrate the validity, relevance, and academic contribution of the findings.

At the present time PWRI is calling for applications for ICHARM Research Assistantship positions. Students employed in these positions will work at ICHARM as ICHARM Research Assistants. This is an excellent opportunity to advance one's learning and enhance one's practical work experience while carrying out one's own research. Those interested in the assistantship should visit the PWRI website for further information.

Science, Technology and Innovation Policy Program

This program is designed to develop highly skilled professionals who can apply scientific approaches to the design and proposal of effective science, technology and innovation (STI) policies (including science policy, industrial technology policy, innovation policy, environmental policy, and energy policy) in national and local governments, universities, public institutions, and companies; and researchers who can conduct research on and deliver education in STI policy at

universities and public research institutes.

In knowledge-based societies, where knowledge has a major impact on economic and social development, the role of STI policy is rapidly expanding, not only for the development of scientific knowledge, but also for the creation of new industries and the resolution of social issues such as those targeted by the SDGs. Also, in the age of digitization, methodology for research development and innovation has changed; now it is necessary to acquire an understanding of the nature of optimal policy and management.

We host prominent academics from Japan and abroad who are experts on STI policy related research. To enhance the practical aspect of research education, the program also brings in lecturers who are engaged on the frontline of current STI policy work. In the course of the above activities, the program holds a range of research workshops and seminars and invites a wide range of expertise, including eminent researchers and practitioners, current policy administrators, politicians, and corporate representatives.

Policy Professionals Program

This program is designed to develop the policy analysis skills of government officials, journalists, and the like, through a case study approach.

The central focus of this program, reflecting GRIPS' aim of training policy practitioners with a high level of both practical knowledge and policy analysis skills on a foundation of academic learning, is the completion of doctoral dissertations based on case study research. The program specifically

targets practitioners with substantial professional policy experience who also have basic policy analysis skills.

First-year students generally attend an intensive series of lectures and seminars, and draw on the latter to create their dissertation outlines. In second year, they return to their places of employment and their professional duties, and continue their research toward completion of their dissertations, earning their doctorates within three years.

The program seeks to make maximum use of the students' experience and awareness of policy issues, combining it efficiently with academic training at GRIPS to generate outstanding case study research, in the process honing the students' policy practitioner skills to top-class level. To that end, the curriculum focuses on the development of analytical skills in the necessary academic disciplines; broadening of the students' perspectives; and teaching research skills in the context of undertakings including dissertation writing. The program draws on the central areas of politics and public administration, and more broadly on a wide range of disciplines including economics, international relations, law, and engineering.

Entry is generally limited to policy practitioners who hold master's degrees and have the necessary practical experience and/or research skills to undertake case study research in Japanese at the doctoral level. Applicants should have at least 10 years' experience working in organizations such as government departments, in journalism, or in non-profit organizations.

5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum

(1) GRIPS Global Governance Program (G-cube) (Three Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
I Required Courses	GGG5030EA	Dissertation Proposal Seminar	TAKAHASHI Kazushi, KARUSIGARIRA Ian	Fall through Winter	2	4
	GGG6050E	G-cube Workshop	IWAMA Yoko, KIJIMA Yoko, TAKAGI Yusuke	Fall/Winter/Spring/Summer	2	
II Recommended Courses		See Auxiliary Table				18
	GGG5110E	* Tutorial I	Various	Fall/Winter/Spring/Summer	2	
	GGG5120E	* Tutorial II	Various	Fall/Winter/Spring/Summer	2	
	GGG5130E	* Tutorial III	Various	Fall/Winter/Spring/Summer	2	
III Elective Courses		Courses not listed in this table (with the advisory committee's approval)				
X Others		** Courses offered by the Center for Professional Communication				

Notes:

1. Students are required to complete a minimum of 22 credits. Of these credits, 4 credits must come from Category I and 14 credits from Category II. The remaining 4 credits may be taken from Category II or III.
2. Students are required to pass the qualifying exam (QE) consisting of three written exams and an oral exam.
3. To take the QE, students in GGS and IDS Concentration are required to complete Dissertation Proposal Seminar (GGG5030EA) and 10 credits from Category II including 2 credits of Tutorial (GGG5110E or GGG5120E). Students in SISP Concentration are required to complete Dissertation Proposal Seminar (GGG5030EA) and 10 credits from Category II including 4 credits from Group A in Auxiliary Table.
4. Students can take G-cube Workshop (GGG6050E) and Tutorial III(GGG5130E) for credit only after passing the QE.
5. * Tutorials are small-sized classes with two to five students. Tutorials count toward the degree only if they satisfy the rules specified by the G-cube Tutorial Guideline.
6. ** Credits earned in these courses cannot count toward the degree.
7. Courses offered in the Program are subject to change.

[AuxiliaryTable] GRIPS Global Governance Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.	
II Recommended Courses	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	8	
	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2		
	GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2		
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2		
	GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2		
	GOV6901E	Advanced Comparative Development Studies of Asia	LIM Guanle	Winter	2		
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2		
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2		
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2		
	GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanle	Spring (Session I)	2		
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2		
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2		
	GEN8001E	International Development Policy	OHNO Izumi	Winter	2		2
	ECO2720EA	* Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2		
	ECO2720EB	* Introduction to Applied Econometrics	WIE Dainn	Fall	2		
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2		
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2		
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2		
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2		
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2		
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2		
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2		
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2		
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2		
	ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2		
	ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2		
	ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2		
	ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2		
ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2			

Notes:

The students in the GGS Concentration need to earn at least 8 credits from GOV courses and 2 credits from ECO or GEN courses listed under Category II.
*The students are not allowed to take both ECO2720EA and ECO2720EB for credit.

5. Degree Programs for Doctoral Students

[AuxiliaryTable] GRIPS International Development Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
II Recommended Courses	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	2
	GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	
	GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2	
	GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
	GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	
	GOV6901E	Advanced Comparative Development Studies of Asia	LIM Guanle	Winter	2	
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
	GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanle	Spring (Session I)	2	
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
	GEN8001E	International Development Policy	OHNO Izumi	Winter	2	
	ECO2720EA	* Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2	
	ECO2720EB	* Introduction to Applied Econometrics	WIE Dainn	Fall	2	
	ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2	
	ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2	
	ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2	
	ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
	ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2	
	ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
	ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2	
	ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2	
	ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2	
	ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2	
	ECO6090E	Theoretical Foundation of Economic Policy	TAKAHASHI Kazushi	Fall	2	
	ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2	
	ECO6820E	Economics of Health and Education	YAMAUCHI Chikako	Fall	2	
ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2		

Notes:

The students in the IDS Concentration need to earn at least 8 credits from ECO courses and 2 credits from GOV or GEN courses listed in Category II.
 *The students are not allowed to take both ECO2720EA and ECO2720EB for credit.

[AuxiliaryTable] GRIPS Security and International Studies Concentration

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.	
II Recommended Courses	Group A	GOV6210E	International Political Economy Workshop	CHEY Hyoung-kyu	Fall	2	4
		GOV7201EA	* Advanced International Relations	TBA	TBA	2	
		GOV7201EB	* Advanced International Relations	BRUMMER Matthew	Fall	2	
		GOV7241E	** Advanced International Security Studies	MICHISHITA Narushige	Fall	2	
		GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2	
	Group B	GOV2260E	Politics in Africa	KARUSIGARIRA Ian	Winter	2	6
		GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2	
		GOV3320E	States, Regimes, and Institutions in Contemporary Africa	KARUSIGARIRA Ian	Spring	2	
		GOV6220E	Strategic Studies Research Seminar	MICHISHITA Narushige	Spring	2	
		GOV6300E	State and Governance	TAKAGI Yusuke	Spring	2	
		GOV6460E	Advanced International Relations in East Asia	TAKAGI Yusuke	Fall	2	
		GOV6461E	The Making of Modern Japan (Advanced)	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2	
		GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2	
		GOV7461E	State and Politics in Southeast Asia (Advanced)	LIM Guanle	Spring (Session I)	2	
		GOV8221E	Politics of Global Money and Finance (Advanced)	CHEY Hyoung-kyu	Fall	2	
		GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2	
		GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2	
		GEN8001E	International Development Policy	OHNO Izumi	Winter	2	
		ECO3530E	Resource and Energy Economics	TANAKA Makoto	Winter	2	
		ECO3840EB	Development Economics	KIJIMA Yoko	Winter	2	
ECO3810E	Economic Development of Japan	OHNO Kenichi	Spring	2			
ECO3860E	Development History of Asia: Policy, Market and Technology	NAKAO Takehiko	Spring	2			
ECO3870E	Agricultural Development	KIJIMA Yoko	Spring (Session I)	2			
ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2			
ECO3920E	Economic History and Institutions	IZUMI Yutaro	Spring	2			
ECO6810E	Advanced Development Economics	YAMAUCHI Chikako	Fall	2			
ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2			

Notes:

The students in the SISP Concentration need to earn at least 4 credits from Groups A and 6 credits from Group B.

*The students are not allowed to take both GOV7201EA and GOV7201EB for credit. Those who have taken "GOV2200EA or EB International Relations" at the Master's level cannot take "Advanced International Relations" with the same instructor.

**Those who have taken "GOV2240E International Security Studies" at the Master's level are not allowed to take this course for credit.

5. Degree Programs for Doctoral Students

Academic Year 2023-2028 Curriculum (2)-1 Policy Analysis (Five Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Master's	Ph.D.
I Required Courses	ECO600E	Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2	16	8
	ECO601E	Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2		
	ECO605E	Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2		
	ECO606E	Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2		
	ECO670E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2		
	ECO671E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2		
	ECO701E	Graduate Seminar I	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO702E	* Graduate Seminar II	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO703E	* Graduate Seminar III	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
II Recommended Courses	ECO602E	Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2	30	38 (including master's credits)
	ECO603E	Advanced Microeconomics IV	TBA	Spring (Session II)	2		
	ECO607E	Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2		
	ECO608E	Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2		
	ECO672E	Advanced Econometrics III	TBA	TBA	2		
	ECO673E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2		
III Elective courses	ECO2720EB	Introduction to Applied Econometrics	WIE Dahn	Fall	2	6	
	ECO300E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2		
	ECO677E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2		
	ECO704E	* Graduate Seminar IV	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
	ECO705E	* Graduate Seminar V	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4		
		Courses not listed in this table (with Program Director's approval).					
X Others		** Courses offered by the Center for Professional Communication					
Notes:							
<p>1. Course requirements: For a Master's degree, students must complete a minimum of 30 credits, 16 of which must come from Category I, and 6 of which from Category II. For the Ph.D. degree, students must complete a minimum of 38 credits in total. Students must complete a minimum of 24 credits from Category I and 6 credits from Category II.</p> <p>2. If a student takes the same course in both English and Japanese, only one course will count toward the degree.</p> <p>3. The courses marked with * can be registered only by those who passed at least one of the subjects of the Basic QE (Microeconomics, Macroeconomics, and/or Econometrics).</p> <p>4. A student who has passed the Basic QE is required to attend the Policy Analysis Workshop and make at least two presentations prior to submitting the PhD dissertation.</p> <p>5. Students are required to submit a policy paper as a requirement for the Master's degree. In the PA program, this is done in Graduate Seminar I.</p> <p>6. Students who do not have any sufficient backgrounds in intermediate level microeconomics, macroeconomics, and econometrics should take Microeconomics I, II, Macroeconomics I, II, and Introduction to Applied Econometrics.</p> <p>7. ** Credits earned in these courses cannot count toward the degree.</p> <p>8. The degree title shall be 'PhD in International Economics', 'PhD in Development Economics' or 'PhD in Public Economics' determined according to the electives taken by the student, the content of the dissertation and the advice of the Program Director.</p> <p>9. Courses offered in the Program are subject to change.</p>							

5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum

(2)-2 Policy Analysis (Three Year Ph.D. Course)

Category	Course No.	Course Name	Instructor	Term	Credit	Ph.D.
I Required Courses	ECO6000E	* Advanced Microeconomics I	YAMAZAKI Akio	Fall (Session I)	2	24 34
	ECO6010E	* Advanced Microeconomics II	YAMAZAKI Akio	Fall (Session II)	2	
	ECO6050E	* Advanced Macroeconomics I	PORAPAKKARM Ponpoje	Fall (Session I)	2	
	ECO6060E	* Advanced Macroeconomics II	FUJIMOTO Junichi	Fall (Session II)	2	
	ECO6700E	* Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2	
	ECO6710E	* Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2	
	ECO7010E	Graduate Seminar I	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4	
	ECO7020E	** Graduate Seminar II	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4	
	ECO7030E	** Graduate Seminar III	LITSCHIG Stephan, MATSUMOTO Hidehiko, YAMAZAKI Akio, IZUMI Yutaro, GOTO Jun	Spring/Fall	4	
II Recommended Courses	ECO6020E	* Advanced Microeconomics III	MUNRO Alistair	Spring (Session I)	2	6
	ECO6030E	* Advanced Microeconomics IV	TBA	Spring (Session II)	2	
	ECO6070E	* Advanced Macroeconomics III	HSU Minchung	Spring (Session I)	2	
	ECO6080E	* Advanced Macroeconomics IV	BRAUN Richard Anton	Spring (Session II)	2	
	ECO6720E	* Advanced Econometrics III	TBA	TBA	2	
	ECO6730E	* Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2	
III Elective Courses		Courses not listed in this table (with Program Director's approval).				
X Others		*** Courses offered by the Center for Professional Communication				

Notes:

- This table applies to those who commenced from a GRIPS master's program with a Master's degree (internal students hereafter), and to those with equivalent ability to internal students.
- Course requirements: For the Ph.D. degree, students must complete a minimum of 34 credits, 24 of which must come from Category I and 6 from Category II.
- Internal Students may claim up to 10 credits to be transferred to the courses marked with *. With the permission of the Program Director, students who have taken all the required 6 Advanced courses as GRIPS Masters students may substitute one other ECO course.
- The courses marked with ** can be registered only by those who passed at least one of the subjects of the Basic QE (Microeconomics, Macroeconomics and/or Economics).
- A student who has passed the Basic QE is required to attend the Policy Analysis Workshop and make at least two presentations prior to submitting the PhD dissertation.
- If a student takes the same course in both English and Japanese, only one course will count toward the degree.
- *** Credits earned in these courses cannot count toward the degree.
- The degree title shall be 'PhD in International Economics', 'PhD in Development Economics' or 'PhD in Public Economics' determined according to the electives taken by the student, the content of the dissertation and the advice of the Program Director.
- Courses offered in the Program are subject to change.

5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum

(3) Disaster Management

Category	Course No.	Course Title	Instructor	Term	Credit	
III Electives Courses	DEV2020E	Supply Chain Management for Infrastructure Planners	INOUE Satoshi	Fall	2	8
	DMP2800E	Hydrology	MIYAMOTO Mamoru, KOIKE Toshio	Fall through Winter	2	
	DMP2810E	Hydraulics	HARADA Daisuke, EGASHIRA Shinji	Fall through Winter	2	
	DMP7001E	Advanced Disaster Management Policies A: from Regional and Infrastructure Aspect	HIBINO Naohiko	Fall	2	
	DMP7011E	Advanced Disaster Management Policies B: from Urban and Community Aspect	KATAYAMA Koji	Fall	2	
	DEV7501E	Advanced Infrastructure and Regional Development: Lessons from the Past	IEDA Hitoshi	Spring	2	
	DMP7821E	Advanced Integrated Flood Management	TAKEUCHI Kuniyoshi	Fall through Winter	2	
	DMP7871E	Advanced Urban Flood Management and Flood Hazard Mapping	TANAKA Shigenobu	Fall through Winter	2	
	DMP7901E	Socio-economic and Environmental Aspects of Advanced Sustainability-oriented Flood Management	OHARA Miho, SUMI Tetsuya	Fall through Winter	2	
	DMP8811E	Advanced Flood Hydraulics and River Channel Design	FUKUOKA Shoji	Fall through Winter	2	
	DMP8821E	Advanced Mechanics of Sediment Transportation and Channel Changes	EGASHIRA Shinji	Fall through Winter	2	
	DMP8830E	Advanced Hydrometeorology	KOIKE Toshio RASMY Mohamed USHIYAMA Tomoki	Spring	2	
	DMP8840E	Advanced Hydrodynamics	YOROZUYA Atsuhiko	Spring	2	
	DMP8850E	International Policies on Water and Disasters	HIROKI Kenzo	Fall	2	
			Courses not listed in this table (with the program director's approval)			

Notes

- Course requirements: For Ph.Ds., students must complete a minimum of 8* credits from category III, pass the Qualifying Examination (QE), and pass the final thesis evaluation.
* In addition, if a student is advised to take disaster management courses by supervising committee, he or she will be required to take these for up to 4 credits from category III.
- The written component of the QEs will be conducted for one course given by the supervisor, and two or three courses given by the advisors.
- After starting dissertation work, students are required to report on research that they are planning or working on, at Preliminary Presentations(Ph.D. Candidate Seminars).
- Courses offered in the Program are subject to change.

5. Degree Programs for Doctoral Students

Academic Year 2023-2026

(4) Science, Technology and Innovation Policy

Category	Course No.	Course Name	Instructor	Term	Credit	Requirement
I Required Courses	ST18011E	Research Seminar I	Various	Fall through Winter/Spring through Summer	1	4
	ST18021E	Research Seminar II	Various	Fall through Winter/Spring through Summer	1	
	ST18031E	Research Seminar III	Various	Fall through Winter/Spring through Summer	1	
	ST18041E	Research Seminar IV	Various	Fall through Winter/Spring through Summer	1	
II Recommended Courses	ECO721EA	Introduction to Applied Econometrics (Advanced)	IZUMI Yutaro	Fall	2	6 14
	ECO7881E	Trade and Industrial Development	SONOBE Tetsushi	Fall	2	
	ECO8841EA	Development Economics (Advanced)	MAKINO Momoe	Spring	2	
	MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCHI Takashi	Fall	2	
	MOR1100J	政策科学のためのデータサイエンスと情報数理 I	TSUCHIYA Takashi, TAKENOUCHI Takashi	Spring	2	
	MOR2100J	政策科学のためのデータサイエンスと情報数理 II	TSUCHIYA Takashi, TAKENOUCHI Takashi	Fall	2	
	DMP6880E	International Policies on Water and Disasters	HIROKI Kenzo	Fall	2	
	GOV7201EB	Advanced International Relations	BRUMMER Matthew	Fall	2	
	ST18001E	Economics of Innovation	INTARAKUMNERD Patarapong	Fall	2	
	ST1801J	科学技術政策過程論	SUNAMI Atsushi	Biyearly Spring	2	
	ST1806J	科学技術イノベーション政策概論	HAYASHI Takayuki, SUMIKURA Koichi, SUZUKI Jun, NEI Hisanori, IIZUKA Michiko, SUNAMI Atsushi, ARIMOTO Taiseo	Spring (Session II)	2	
	ST1807J	公的機関からのイノベーション創出	SUMIKURA Koichi, HAYASHI Takayuki, IIZUKA Michiko	Spring (Session II)	2	
	ST1808J	科学技術イノベーション政策立案演習	HAYASHI Takayuki, SHICHUO Naohiro	Summer	2	
	ST18091E	Politics of Innovation	BRUMMER Matthew	Biyearly Spring	2	
	ST1810J	イノベーションと経済学	SUZUKI Jun	Spring (Session II)	2	
	ST1811J	科学技術イノベーション政策のためのミクロ経済学	NAGANE Hiromi	Fall(session II)	2	
	ST17031E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2	
	ST17031J	ビブリオメトリクスとその応用	HAYASHI Takayuki	Biyearly Spring	2	
	ST17081E	Policy for Higher Education and University-Industry Cooperation	SUMIKURA Koichi	Biyearly Fall	2	
	ST17081J	高等教育・産学連携政策	SUMIKURA Koichi	Biyearly Fall	2	
	ST17071J	科学技術外交論	HIROKI Kenzo, SUNAMI Atsushi	Fall(session II)	2	
	ST17081E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	INTARAKUMNERD Patarapong	Fall	2	
	ST17161E	Comparative Paths of Science, Technology and Innovation Policy	UEYAMA Takahiro	TBA	2	
	ST17151J	科学技術イノベーション政策の史的比較	UEYAMA Takahiro	TBA	2	
	ST17161E	Outline of Energy Policy	NEI Hisanori	Fall(Session I)	2	
	ST17171E	Energy and Environmental Science&Technology	NEI Hisanori, SHIBATA Yoshiaki	Spring	2	
	ST17160E	Advanced Energy Policy	NEI Hisanori, SAKAMOTO Toshiyuki	Spring (Session II)	2	
	ST17161E	Roles of Intellectual Property Rights in Globalized World	SUMIKURA Koichi, ESCOFFIER Luoa	Spring	2	
	ST17201J	科学技術とアントレプレナーシップ	SUMIKURA Koichi, MAKI Kanetaka	Spring	2	
	ST17211E	Science, Technology and Innovation Policy in Developing Country Context	IIZUKA Michiko	Fall	2	
	ST17221J	科学技術イノベーション政策と評価 (Evaluation of Science, Technology and Innovation Policy)	HAYASHI Takayuki	Fall	2	
	ST17231E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall (Session II)	2	
	ST17241E	History of Japanese Science, Technology and Innovation Policy	ARIMOTO Taiseo	Fall	2	
	ST17251J	計量分析演習	SUZUKI Jun	Fall (Session I)	2	
	ST17261J	科学技術行政システムと指標	HAYASHI Takayuki, IIZUKA Michiko, IICHI Tomohiro	Spring (Session I)	2	
	ST17271J	知的財産マネジメント I	SUMIKURA Koichi	Spring	2	
	ST17281J	知的財産マネジメント II	SUMIKURA Koichi	Fall	2	
	ST18051E	Energy Security	NEI Hisanori, KUTANI Ichiro	Spring	2	
	ST18061E	Energy Policy in Japan	NEI Hisanori	Spring	2	
	ST18071E	Research Seminar V	Various	Fall through Winter/Spring through Summer	1	
	ST18091E	Research Seminar VI	Various	Fall through Winter/Spring through Summer	1	
	ST18101J	科学技術イノベーション政策特論 I	TBA	TBA	2	
ST18111J	科学技術イノベーション政策特論 II	TBA	TBA	2		
ST18121J	科学技術イノベーション政策特論 III	TBA	TBA	2		
ST18131J	科学技術イノベーション政策特論 IV	TBA	TBA	2		
ST18141J	科学技術イノベーション政策特論 V	TBA	Biyearly Summer	1		
ST18151J	科学技術イノベーション政策特論 VI	SUMIKURA Koichi	Biyearly Summer	1		
ST18161J	科学技術イノベーション政策特論 VII	UEYAMA Takahiro	Fall (Session I)	1		
ST18171J	科学技術イノベーション政策特論 VIII	TBA	TBA	1		
ST18200E	Advanced Topics I	TBA	TBA	1		
III Elective Courses		Courses not listed in this table (with Program Director's approval)				
X Others		Courses offered by the Center for Professional Communication				

Notes:

1. Course Requirements

Students must fulfill the requirements shown below and pass an oral dissertation defense.

- a) Category I: 4 credits
- b) Category II: at least 6 credits
- c) Category III: at least 4 credits

Students are expected to take QE after earning at least 2 credits from Category I, at least 6 credits from Category II and 2 credits from Category III (total 10 credits).

If students neither have completed a master degree program relating to the science, technology and innovation policy nor do have sufficient knowledge in this field, it is strongly recommended in this program that they acquire approximately 16 credits before taking QE and totally 20 credits until their completion.

2. If a student takes the same course in both English and Japanese, only one course will count toward the degree.

3. * Credits earned in these courses cannot count toward the degree.

4. Courses offered in the Program are subject to change.

5. In addition to the above, students can take "科学技術社会論概論", "地域サステナビリティ" and "東アジア地域の科学技術イノベーション政策" which are the courses offered by Kyushu University, as courses required for completion (Category II Recommended Courses), following prescribed procedures. The names of courses offered at Kyushu University are subject to change.

5. Degree Programs for Doctoral Students

Academic Year 2023-2026 Curriculum

(5) Policy Professionals 政策プロフェッショナルプログラム

区分	科目番号	科目名	担当教員	学期	単位
II 選択必修科目	GOV6100J	政策過程論特別演習 (Special Seminar for Policy Process)	IIO Jun	Spring	2
	GOV6910J	事例研究方法論 (Scope and Methods of Case Studies)	IIO Jun	Summer/Winter	2
	GOV6920J	社会科学方法論＝質的分析 (Social Science Methodology for Qualitative Analysis)	IIO Jun	Fall	2
	GOV6930J	社会科学方法論＝量的分析 (Social Science Methodology for Quantitative Analysis)	MASUYAMA Mikitaka	Spring	2
III 選択科目	GOV6110J	日本政治研究特別演習 (Special Seminar for Japanese Politics)	TAKENAKA Harukata	Fall	2
	GOV6460E	Advanced International Relations In East Asia	TAKAGI Yusuke	Fall	2
	GOV6520J	行政学特別演習 (Special Seminar for Public Administration)	TBA	TBA	2
	GOV7101J	政策過程論 (Policy Process)	IIO Jun	Spring	2
	GOV7201EB	Advanced International Relations	BRUMMER Matthew	Fall	2
	GOV7231E	Politics and Diplomacy in Postwar Japan	KITAOKA Shinichi, PRESSELLO Andrea	Spring	2
	GOV7241E	Advanced International Security Studies	MICHISHITA Narushige	Fall	2
	GOV7311E	Comparative Politics	TAKENAKA Harukata	Fall	2
	GOV8221E	Politics of Global Money and Finance (Advanced)	CHEY Hyoung-kyu	Fall	2
	GOV8311E	Advanced Comparative Political Economy	KANCHOOCHAT Veerayooth	Spring	2
	GOV8401E	Advanced International Relations in Europe	IWAMA Yoko	Spring	2
	MOR6300E/J	Mathematical Modeling Analysis / 数理モデル分析	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCI Takashi	Spring	2
	MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCI Takashi	Fall	2
	ST18061J	科学技術イノベーション政策概論	HAYASHI Takayuki, SUMIKURA Koichi, SUZUKI Jun, NEI Hisanori, IIZUKA Michiko, SUNAMI Atsushi, ARIMOTO Tateo	Spring (Session II)	2
	本学で開講されている科目のうち、政策プロフェッショナルプログラム委員会が定めた科目 (Courses not listed in this table, admitted by the Program Committee.)				
X その他		プロフェッショナル・コミュニケーションセンター開講科目			
備考					
1 修了要件 政策事例研究演習 (Seminar for Policy Case Studies)(通年)を受講し、 次の①および②に示す要件を満たし、Qualifying Examination (QE)に合格した上で、最終論文試験に合格すること。 ① 区分 II 4単位以上 ② 区分 II・III 10単位以上 なお、入学の際に、プログラム・コミッティーが、上記単位数以上の履修を要求したときには、それに従うこと。					
2. 授業科目は、年度途中で追加開設・変更される場合がある。					
3 授業内容が同様である日本語の授業科目と英語の授業科目の両方を履修した場合は、いずれか一方の単位を修了に必要な単位としてカウントする。					
4 区分Xで取得した単位は修了要件に含まない。					

Certificate in Data Science for Policy Studies

I. Overview

To encourage GRIPS students to take data science-related courses, GRIPS established a Certificate System in Data Science (DS) for Policy Studies.

II. DS Certificate Requirements

Under the certification system, students who fulfill all of the following requirements will be awarded a DS certificate.

1. Two (or more) credits for courses among the following data science basic/core courses:

- Introduction to Data Science
 - Data Science in Practice
 - Data Science for Public Policy
- (We offer four other courses in Japanese.)

2. Ten (or more) credits (for five two-credit courses) for data science-related courses (please refer to “List of DS-related Courses”), including those listed above.

***The procedures for applying for a certificate and other notes will be provided separately.**

5. Degree Programs for Doctoral Students

DS関連科目群リスト/ List of DS-related Courses

As of August 10th, 2023

Course Number	Courses	Instructor	Term	Credit
MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2
*MOR1030E	Introduction to Data Science	TSUCHIYA Takashi	Fall(Session I)	2
*MOR2020E	Data Science in Practice	TAKENOUCI Takashi	Fall (Session II)	2
MOR2500E	Quantitative Social Systems Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCI Takashi	Spring	2
MOR6300E/J	Mathematical Modeling Analysis / 数理モデル分析	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCI Takashi	Spring	2
MOR7011E	Quantitative Data Analysis	TSUCHIYA Takashi, MOROHOSI Hozumi, TAKENOUCI Takashi	Fall	2
ECO2720EA	Introduction to Applied Econometrics	IZUMI Yutaro	Fall	2
ECO2720EB	Introduction to Applied Econometrics	WIE Dalin	Fall	2
ECO2760E	Applied Time Series Analysis for Macroeconomics	LEON-GONZALEZ Roberto	Winter	2
ECO2770E	Applied Econometrics	LITSCHIG Stephan	Winter	2
ECO2780E	Applied Econometrics Practice	LITSCHIG Stephan	Winter	2
*ECO2790E	Data Science for Public Policy	GOTO Jun	Spring	2
ECO3000E	Mathematics for Economic Analysis	MUNRO Alistair	Fall	2
ECO3710E	Time Series Analysis	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO3720E	Cost Benefit Analysis I	KIDOKORO Yukihiko	Winter	2
ECO3740E	Economic Modeling for Policy Simulations	HOSOE Nobuhiro	Summer	2
ECO3890E	Development Econometrics	TAKAHASHI Kazushi	Summer	2
ECO6770E	Computer Programming for Economics	PORAPAKKARM Ponpoje	Fall (Session II)	2
ECO6700E	Advanced Econometrics I	LITSCHIG Stephan	Fall (Session I)	2
ECO6710E	Advanced Econometrics II	HAYASHI Fumio	Fall (Session II)	2
ECO6720E	Advanced Econometrics III	LEON-GONZALEZ Roberto	Spring (Session I)	2
ECO6730E	Advanced Econometrics IV	GOTO Jun	Spring (Session II)	2
ECO7771E	Applied Econometrics (Advanced)	LITSCHIG Stephan	Winter	2
STI2030E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI2230E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall(Session II)	2
STI7031E	Bibliometrics and Applications	HAYASHI Takayuki	Biyearly Spring	2
STI7231E	Energy Data Analysis	NEI Hisanori, SUEHIRO Shigeru	Fall (Session II)	2
*MOR1030J	データサイエンス基礎	土谷 隆	春前	2
*MOR1100J	政策科学のためのデータサイエンスと情報数理 I	土谷 隆、竹之内 高志	春	2
MOR2000J	計画と評価の数理	諸星 穂積	春	2
*MOR2020J	実践データサイエンス	竹之内 高志	春後	2
*MOR2100J	政策科学のためのデータサイエンスと情報数理 II	土谷 隆、竹之内 高志	秋	2
MOR3010J	数理モデル分析演習	土谷 隆、諸星 穂積、竹之内 高志	秋	2
ECO2700JA	計量経済学	黒澤 昌子	春	2
ECO2700JB	計量経済学	未定	未定	2
ECO2710J	費用便益分析	城所 幸弘	春後	2
ECO3330J	都市政策の空間分析	金本 良嗣、河端 瑞貴、安田 昌平	春	2
ECO3700J	計量経済学の応用と実践	後藤 潤	夏	2
ECO3750J	経済シミュレーション分析	細江 宣裕	秋	2
UPP3280J	事業評価手法	城所 幸弘、岡本 亮介、細江 宣裕	夏	2
GOV6930J	社会科学方法論=量的分析 (Social Science Methodology for Quantitative Analysis)	MASUYAMA Mikitaka	Fall	2
STI2030J	ピリオドメトリクスとその応用	林 隆之	隔年春	2
STI2250J	計量分析演習	鈴木 潤	秋前	2
STI7031J	ピリオドメトリクスとその応用	HAYASHI Takayuki	Biyearly Spring	2
STI7251J	計量分析演習	SUZUKI Jun	Fall (Session I)	2

※1 “*”を付した科目はデータサイエンス基幹的・基礎的科目。
Courses with “*” are data science basic/core courses.

※2 開講学期の変更や開講しない場合がある。
The term of a course may be changed or it may not be offered.

※3 修了直前の夏学期または冬学期の科目は、成績評価のスケジュールの都合上、DS認定証授与要件には含まれない場合があるので注意すること。

Note that data science related courses completed in the summer or winter term immediately before completion may not be registered at the time of certificate judgement, due to the timing of grading.

Doctoral Programs TIMETABLE (Apr. 5, 2023~Mar. 29, 2024)

Term	Day	1 (16:30-18:30)			2 (18:45-21:15)			3 (13:30-14:50)			4 (16:30-18:30)			5 (16:30-18:30)			6 (18:30-19:50)			7 (8:30-10:30)					
		Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room
Autumn (Oct. 4 - Jan. 30)	Mon	STI 821 E	Comparative Analysis of Science, Technology and Innovation Policy: Asian Experiences	Inaba	G	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J																					
					Tue	STI 721 E	Introduction to Applied Economics (Advanced)	Cross	F	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J																					
					Wed	STI 721 E	Introduction to Applied Economics (Advanced)	Cross	F	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J																					
					Thu	STI 721 E	Introduction to Applied Economics (Advanced)	Cross	F	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J																					
					Fri	STI 721 E	Introduction to Applied Economics (Advanced)	Cross	F	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J																						

Term	Day	1 (8:30-10:30)			2 (10:45-12:45)			3 (13:30-14:50)			4 (16:30-18:30)			5 (16:30-18:30)			6 (18:30-19:50)			7 (8:30-10:30)					
		Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room	Course No.	Subjects	Instructor	Room
Winter (Feb. 2 - Mar. 23)	Mon	ECO 800 E	Multivariate Economic Analysis (Advanced)	Muro	D	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	Tue	ECO 800 E	Multivariate Economic Analysis (Advanced)	Muro	D	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	Wed	ECO 800 E	Multivariate Economic Analysis (Advanced)	Muro	D	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	Thu	ECO 800 E	Multivariate Economic Analysis (Advanced)	Muro	D	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J
	Fri	ECO 800 E	Multivariate Economic Analysis (Advanced)	Muro	D	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J	LAN 1010 JA	Basic Japanese 1A	Petricho, et al.	J

*This timetable is subject to change.

*This timetable is subject to change.

5. Degree Programs for Doctoral Students

Term	1 (8:30-10:00)			2 (10:00-11:30)			3 (11:30-14:30)			4 (15:00-18:30)			5 (18:30-21:00)			6 (20:30-21:00)							
	Day	Course No.	Subject	Instructor	Room	Course No.	Subject	Instructor	Room	Course No.	Subject	Instructor	Room	Course No.	Subject	Instructor	Room	Course No.	Subject	Instructor	Room		
Mon	GOV 6200 E	State and Policy in East Asia (Advanced)	Lim	J	STI 7780 E	Advanced East Policy (Session I)	Lim	J	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	DEV 8111 E	Advanced Infrastructure and Urban Planning (Advanced)	Hiro	F	GOV 6100 E	政策研究報告書 (Special Seminar for Policy Makers)	Ho	H	GOV 6100 E	政策研究報告書 (Special Seminar for Policy Makers)	Ho	H	GOV 6100 E	政策研究報告書 (Special Seminar for Policy Makers)	Ho	H	GOV 6100 E	政策研究報告書 (Special Seminar for Policy Makers)	Ho	H	GOV 6100 E	政策研究報告書 (Special Seminar for Policy Makers)	Ho
Tue	GOV 6200 E	Advanced Macroeconomics IV (Session I)	Hsu	H	GOV 6100 E	Comparative State Formation (Advanced/Session I)	Lim	C	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	ECO 8141 E	Advanced Economics III (Session I)	Yonouchi	C	LAN 3200 E	Comparative State Formation (Advanced/Session I)	Lim	C	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
Wed	GOV 7910 E	Advanced Economics III (Session I)	Yonouchi	C	LAN 3200 E	Comparative State Formation (Advanced/Session I)	Lim	C	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	GOV 7910 E	Advanced Economics III (Session I)	Yonouchi	C	LAN 3200 E	Comparative State Formation (Advanced/Session I)	Lim	C	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
Thu	ECO 6200 E	Advanced Economics III (Session I)	Ho	L	ECO 6200 E	Advanced Economics III (Session I)	Ho	L	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	GOV 7910 E	Advanced Economics III (Session I)	Yonouchi	C	LAN 3200 E	Comparative State Formation (Advanced/Session I)	Lim	C	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
Fri	STI 8011 E	Energy Security	Neil Mord	H	STI 8011 E	Energy Policy in Japan	Neil Mord	H	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	ECO 8111 J	Mathematical Modeling / 高度数学分析	Yonouchi	L	ECO 8111 J	Mathematical Modeling / 高度数学分析	Yonouchi	L	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
Sat	STI 6271 J	公共経済学からのインバネーション分析 (Session I)	Shimizu, Sakai, Hara, et al.	L	STI 6271 J	公共経済学からのインバネーション分析 (Session I)	Shimizu, Sakai, Hara, et al.	L	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			
	STI 6271 J	公共経済学からのインバネーション分析 (Session I)	Shimizu, Sakai, Hara, et al.	L	STI 6271 J	公共経済学からのインバネーション分析 (Session I)	Shimizu, Sakai, Hara, et al.	L	LAN 3200 E	Intermediate Japanese 3	Petrich, et al.	J	LAN 0030 E	Thinking and Policy Paper Writing	Petrich, et al.	CEP/GUK	STI 8111 J	イノベーションと経済学 (Session I)	藤本 浩	H			

Intensive Course : ECO875J 経済シミュレーション分析 (Economic Simulation Analysis): 月水の19:30-21:00に実施予定、Room: G
 : STI608J 科学技術イノベーション政策立案演習: 8月5日 (土)、8月6日 (日)、8月11日 (金)、Room: L
 : STI815J 科学技術イノベーション政策特論VI Schedule and Room: TBA

This timetable is subject to change.

Financial Aid for Doctoral Students

Tuition Exemption for Doctoral Students

Eligibility

Applicants with excellent academic records who have been enrolled in GRIPS doctoral program for more than three years, and who meet any of the criteria listed below are eligible to apply.*

Note: Students in the former 2-year master's course component of the 5-year doctoral program are not eligible.)

- Have held a dissertation defense and be currently revising the dissertation before graduation.
- Be expected to submit a dissertation and graduate within a year since either April or October when the tuition exemption commences.
- Be planning to return to school and then submit a dissertation and graduate within a year following a leave of absence

* Excluding the leave of absence periods

Screening

The screening committee assesses applications based on the students' progress with their dissertations, grades and research results/accomplishments, and other factors deemed appropriate.

Duration of Exemption

- Maximum of one year
- The screening committee will determine the duration of the exemption based on the student's application and dissertation progress.

How to Apply

Students should submit an application form, along with a recommendation letter from their main advisor, by:

- Late February for an exemption between April and September
- Late August for an exemption between October and March

Results

Applicants will be informed by letter of the screening results approximately one month after the end of the application period.

Teaching Assistants (TA)

Research Assistants (RA)

Doctoral students may work at GRIPS as Teaching Assistants (TA) or Research Assistants (RA) if their Program Director deems the activity to be conducive to their studies and/or research, and if the activity does not entail any detrimental effects.

Application for a teaching or research assistantship will be made by the faculty member in charge of the course or research project.

Financial Assistance for Conference Presentations by Doctoral Students

Objective

The objective of this assistance is to promote the acquisition of degrees within the standard duration of study by providing students in the doctoral program at GRIPS with opportunities to (a) actively present their research results outside of GRIPS and (b) accumulate experience in the giving of such presentations.

Eligibility

Students who are eligible to apply for financial assistance must fulfill all of the following conditions:

1. The student is expected to obtain a doctoral degree in the standard duration of study of the doctoral course.
2. The student must have passed the Qualifying Examination (QE) or be expected to pass the QE by the time of the conference.
Note: Policy Analysis Program students must have passed the Basic QE or be expected to pass the QE by the time of the conference.
3. The student must personally make a presentation at a conference recommended by the student's main advisor. (Participation in a paper exhibition or a poster session does not constitute eligibility for this financial assistance.)
4. The student's main advisor must have approved the student's participation in the conference.

5. Degree Programs for Doctoral Students

5. The student must not have submitted his/her dissertation or first draft of his/her dissertation before the time of the conference.

Application Procedures

In principle, the student must submit the following documents to the General Affairs Team in the Academic and Student Affairs Division at least two months before the day of departure for the conference. The approval of the student's main advisor is necessary for application. Application forms and other necessary forms are available at the General Affairs Team upon request by email.

1. Application for Assistance such as Travel Expenses for Conference Presentations (Form 1)

2. Announcement of the applicable academic conference (documents that provide an outline of the conference)

3. Documents showing that the student is giving a presentation (a detailed program and a letter of acceptance)*

4. In the case of travel by air, an estimate or invoice of the airfare. If the amount includes expenses other than the airfare, a document showing the itemized breakdown is necessary.

5. A document showing the travel schedule (in the case of overseas travel, for example, a printed itinerary issued by a travel agency).

* If a detailed conference program and a letter of acceptance are not available, pre-screening will be conducted by the committee to evaluate whether the conference is appropriate grounds for the applicant to gain financial assistance. After all of the documents are submitted, the committee will make the final decision as to whether or not to accept the application. Applicants must submit the required documents as soon as they become available. If an applicant cannot obtain these documents before departure, he/she must submit them within two weeks after his/her return. (In the case of a conference in March, applicants must submit all documents before departure.)

Notes:

1. The itinerary of your trip should contain only matters related to the conference (i.e., it should not include private matters).

2. Applicants must be aware of what constitutes appropriate use of public funds.

3. Applicants must register GRIPS as their institution.

Screening Procedure and Amount of Assistance

1. The Fellowship Committee screens the application documents and decides whether the application will be accepted. The amount of assistance will also be determined by the committee.

* Late application submission and/or incomplete documents will delay screening.

In some cases, evaluation of incomplete applications will be conducted in order to determine whether the conference presentation will qualify the applicant for this assistance.

2. The amount of assistance paid to the applicant will be equivalent to all or part of the expenses incurred during travel to and participation in the conference (assistance will not be provided for expenses related to receptions or meals), computed in accordance with GRIPS Travel Expense Regulations (Regulation No. 7, 2006). However, the amount of assistance that a student may receive during a single fiscal year (April 1 to March 31) cannot exceed JPY250,000, and of that amount, no more than JPY50,000 for each domestic trip, and no more than JPY200,000 for each international trip. Any expenses in excess of these limits shall be borne by the student.

3. In accordance with the Regulations, travel expenses paid for overseas travel and domestic travel are shown in Tables 1 and 2, respectively. However, the daily allowance will be provided for no more than three days, and the accommodation allowance for no more than two nights, after arrival at the destination.

4. In accordance with the Regulations, if the student purchases a travel package that costs less than this provision, he/she will receive support up to the amount of the travel package.

5. In accordance with the Regulations, overseas travel insurance expenses of up to JPY6,000 shall be reimbursed. Medical treatment expenses overseas can be very high, so it is strongly recommended that the student take out overseas travel insurance to cover unexpected accident and illness. A copy of the insurance certificate should be submitted to the General Affairs Team before departure so that the team can respond appropriately in case of emergency.

Post-presentation Procedure

Within two weeks from the day following completion of the conference presentation trip, the student shall submit the following documents to the General Affairs Team and conduct adjustment procedures.

Notes: The Conference Presentation Report must be confirmed by the student's main advisor.

1. Conference Presentation Report (Form 3)
2. Official documents which show the actual program of the conference and the details of the presentation.
3. In the case of air travel, the stubs from the air tickets used, or other documents allowing confirmation of boarding, and receipts (if the amount includes expenses other than the airfare, a document showing the itemized breakdown is also required.)
4. Receipts for local travel expenses related to the conference (in the case of overseas travel)
5. Receipts for accommodation expenses if they exceeded the fixed amount due to unavoidable circumstances
6. Receipt for payment of any conference participation fee.

If the participation fee includes a reception, meals, accommodation, or other expenses, documents showing an itemized breakdown must be attached. The participation fee excluding these expenses will be reimbursed. If reception, meals, accommodation or other expenses are included in the participation fee but an itemized breakdown is not available, the daily allowance and/or accommodation expenses will be reduced.

7. Payee Data Registration Request Form (Form 2). (Not required if the student has already registered a bank account.)

8. Receipts for miscellaneous travel expenses (as shown in Table 1 below) if the students have paid.

Notes

- Please keep all receipts related to the conference trip, as you may be required to submit them within a month of the completion of the trip.
- The addressee on each receipt must be the applicant.

Payment Procedure

The reimbursement will be made after the completion of the trip, into the bank account designated by the student.

Table 1 Overseas Travel

Types of expenses	Remarks	Submission of receipt*
Air	Discount economy class on a rational and economical route from Narita Airport or Haneda Airport to the airport nearest the conference venue	○
Rail	If the student uses Narita Airport: the Narita Express ordinary fare between JR Tokyo Station/the student's home and Narita Airport If the student uses Haneda Airport: the ordinary fare between JR Tokyo Station/the student's home and Haneda Airport Terminal 3 Station	×
Car	If the student uses an airport limousine bus: the actual fare between JR Tokyo Station and Narita Airport (up to JPY3,200)	○
Ship	Passenger fare according to the travel schedule	○
Travel expenses within country of conference venue	Actual fares from the airport nearest to the venue to the conference venue itself (except when the airport nearest the venue and the conference venue itself are in the same municipality)	○
Daily allowance (up to three days)	JPY5,000 per day JPY6,000 per day for designated cities**	×
Accommodation allowance (up to two nights)	JPY15,000 per night JPY21,000 per night for designated cities**	△

5. Degree Programs for Doctoral Students

	When the accommodation fee exceeds the fixed amount due to unavoidable circumstances, the actual costs (up to JPY42,000 per night) will be paid.	
Miscellaneous travel allowance	The actual expenses for traveler immunizations, passport issuance handling charges, visa handling charges (including agency commissions for travel agents), airport usage fees, foreign exchange handling charges, emigration/immigration taxes, and miscellaneous expenses such as insurance premiums will be paid after approval by GRIPS. Insurance premiums will be covered up to 6,000 yen.	○

*○ indicates that receipts are required; × indicates that no receipt is required; △ indicates that a receipt is required in special cases.

** Designated cities are as follows:

Asia: Singapore

North America: Los Angeles, New York, San Francisco, Washington D.C.

Europe: Geneva, London, Moscow, Paris

Middle East: Abu Dhabi, Jeddah, Kuwait, Riyadh

Africa: Abidjan

Table 2 Domestic Travel

Types of expenses	Remarks	Submission of receipt*
Air	Travel expenses calculated based on the assumption that a rational and economical ordinarily route and method has been chosen for the trip	○
Rail		×
Car		○
Ship	Passenger fare according to the travel schedule	○
Daily allowance (up to three days)	JPY2,000 per day**	×
Accommodation allowance (up to two nights)	JPY11,000 per night	×

*○ indicates that receipts are required; × indicates that no receipt is required.

** Daily allowance is not paid for a one-day trip to Tokyo, Kanagawa, Saitama, Chiba, Ibaraki, Tochigi or Gunma.

Contact information

General Affairs Team

E-mail: kyouiku@grips.ac.jp

Grants for Doctoral Student Research Activities

Objective

The purpose of this grant is to promote research activities by doctoral students in the context of their doctoral dissertations, and to encourage them to make use of the research outcomes gained through this grant when they apply for off-campus research incentives and research funds in the future.

Eligibility of Applications

GRIPS is calling for applications with research plans that are judged to have met the following criteria:

1. The student's doctoral research is excellent and shows steady progress towards graduation.
2. Support from this grant is reliably expected to promote the student's doctoral research.
3. The student demonstrates strong research ability.

Eligible Applicants

GRIPS doctoral students who meet the following criteria are eligible for this grant:

1. Students who have not been approved for this grant in this fiscal year;
2. Students who have passed the QE before the start of the research period specified in the application. For Policy Analysis Program students, those who have passed the Basic QE before the start of the research period of the application; and
3. Students who have completed GRIPS Research Ethics and Research Funds Compliance Training before the start of the research period of the application.

Application Procedure

1. Students who wish to receive support for this grant must complete the attached application form and send it to their advisor for approval.
2. The advisor is requested to review the submitted research plan carefully, to determine whether or not it will contribute to the writing of the student's doctoral dissertation; and to give approval only after confirming that the advisor will be able to provide the necessary guidance in the implementation of the research plan as the final person responsible if the application is adopted.
3. Students must submit the approved application documents by e-mail to the Academic and Student Affairs Division (docresearchgrant@grips.ac.jp) with a CC to the advisor.

Budget Limit and Research Duration

- The maximum research budget per application is up to 300,000 yen, and the duration of the research period shall be until the end of each fiscal year. However, depending on the content of application, a reduced budget may be proposed as a condition for approval.
- For applications where overseas research is planned, with the approval of the advisor, re-application (modification of application contents) is NOT required for a schedule change of approximately 10 days or less (involving such changes as date of departure, number of days of stay, work-related destinations, date of return)

requiring the modification of the plan based on the situation at the site, as long as the amount is within the approved amount. However, extension of stay such that it carries over into the following fiscal year is not permitted.

Schedule for Application

The members of the Fellowship Committee shall review and decide on the approval of each application.

Application deadline : two weeks before the meeting of the Fellowship Committee

Screening: Application documents will be sent to Fellowship Committee members for review prior to the Fellowship Committee meeting.

Adoption Decision: The Fellowship Committee shall evaluate each application and decide whether or not to approve it.

Research Expenses Reimbursement

When applying for expenses, please make sure that you have explained the details of the relationship between the research plan and the planned expenses.

(1) Travel Expenses

- For overseas travel expenses, accommodation expenses shall be reimbursed based on actual cost, with the upper limit subject to GRIPS Travel Expenses Regulations; a fixed amount shall be paid for per diem, and the actual amount of expenses related to PCR testing and isolation shall be reimbursed. For overseas travel insurance, the actual cost will be settled to a maximum of 6,000 yen.
- Regarding flight tickets, please consult the Academic and Student Affairs Division before purchasing. Unapproved purchases may not be reimbursed.
- All payments must be made by the person travelling. Those made by a third party on behalf of the student will not be reimbursed.
- Students are responsible for obtaining the documents required for reimbursement, and must submit them to the Academic and Student Affairs Division promptly upon returning to Japan. Please note that if there is any defect or deficiency in the documents required for reimbursement, the settlement cannot be made and the student must bear the cost him/herself.

(2) Other expenses (including expenses for supplies, miscellaneous expenses, and the like).

[Examples]

5. Degree Programs for Doctoral Students

- Consumables (e.g., books and stationery that are expected to be consumed in the current fiscal year (unit price: 100,000 yen or less))
- Durable consumer goods (unit price: 100,000 yen or less; must not include PC, iPad, or other computer equipment)
- Cost of items such as language support and subscription services
- Software fees

[Notes]

- Expenses for conference presentations are not eligible (please apply through the Financial Assistance for Conference Presentation scheme).
- Although students will be able to utilize their research expenses on their own initiative, they will be subject to the supervision and guidance of their advisors and must conform to GRIPS regulations. When submitting requests for disbursement of expenses, please CC your advisor and place the order through the Academic and Student Affairs Division.
- In principle, consumer durables should not be taken out of the country unless they are necessary for such activities as field research. Goods that can be used beyond the relevant fiscal year may be used under the supervision of the advisor as long as the student continues his/her studies in Japan. If the student loses her/his status as a GRIPS student or takes a leave of absence, she/he must return all purchased equipment (consumer durables) to GRIPS.
- It may be possible to combine other financial sources for such expenses as outsourcing or the purchase of data. Please consult the Academic and Student Affairs Division in advance.

- Expenses that do not conform to the above categories cannot be disbursed even if the application is accepted. Please contact the Academic and Student Affairs Division for information about disburseable expenses.
- Please note that for both domestic and international business trips, GRIPS business trip procedures must be completed prior to departure.
- For research plans that include overseas travel, please be sure to determine whether any travel and/or other restrictions have been imposed by any country in the itinerary.

Research Accomplishment Report

Students are required to prepare a research accomplishment report (form specified) and submit it within one month after the completion of the relevant research activities or by the end of the fiscal year, whichever is earlier, to the Academic and Student Affairs Division (docresearchgrant@grips.ac.jp) with a CC to their advisors.

Miscellaneous Notes

- Depending on the type of external research funds (that the student has or will have been granted), the use of such funds in combination with this grant may not be permitted.
- If there are any schedule restrictions related to any scholarship you are receiving, please conform to them.

Contact Information

International Programs Team

E-mail: docresearchgrant@grips.ac.jp